

STATE OF COLORADO

Bill Ritter, Jr., Governor
James B. Martin, Executive Director

Dedicated to protecting and improving the health and environment of the people of Colorado

4300 Cherry Creek Dr. S. Laboratory Services Division
Denver, Colorado 80246-1530 8100 Lowry Blvd.
Phone (303) 692-2000 Denver, Colorado 80230-6928
TDD Line (303) 691-7700 (303) 692-3090
Located in Glendale, Colorado
<http://www.cdphe.state.co.us>



Colorado Department
of Public Health
and Environment

Coalition Steering Committee Meeting Meeting Minutes July 1, 2009, 9:00 – 10:30 a.m.

Steering Members Present: Maria Lopez, Mary Beth Luedtke, Craig Chapin, Merilou Johnson, Imani Latif

Department Staff Present: Jean Finn, Angela Garcia, Richard Weinert

I. Care Advisory Committee Update

Merilou Johnson provided the committee with an update on the last HIV Care Advisory Committee meeting. Merilou mentioned the group's support of providing briefer ADAP updates, and focusing on utilization by areas, and not by every specific category. At this time, there are discussions around the development of four workgroups, a Pharmacy workgroup, ADAP workgroup, Communication workgroup, and the Medical Advisory workgroup. It is possible that the functions of the pharmacy group and ADAP group can be combined in the future into one group. There is still a desire to transition the group from being primarily ADAP-focused, to overall system of care focused.

II. Prevention Advisory Committee Update

Imani Latif questioned whether it would be appropriate to hold more than the regularly scheduled four HIV Prevention Advisory Committee meetings per year. Richard Weinert suggested that she send out an E-mail to the group, posing this question and gauging their response.

III. Planning Collaborative Committee Update

Richard Weinert shared that he will be meeting with the Planning Collaborative Chair, Maria Lopez, to begin reviewing the plans that various agencies have submitted for consideration and inclusion in the Colorado Comprehensive Plan for Care and Prevention. Additionally, Maria will look at the All Parts Matrix to ensure that the information listed for Part A is still up-to-date. Revisions will be made if the information is outdated. Richard also asked others on the Steering Committee to review other sections of this document and provide suggested

revisions based on new information. Any revisions should be E-mailed to Richard. Merilou suggested the addition of Part F, and the Community Based Dental Partnership Program.

IV. All Parts Matrix

See notes above in item III.

V. Zoomerang.com Survey Update

Richard and Angela Garcia are finalizing the two HIV Prevention and HIV Care Advisory Committee surveys. It was decided during the meeting today that the HIV Care Advisory Committee survey be broken down into two separate categories, one that is ADAP-focused, and one that focuses on other systems of care. Both will be disseminated to Care Advisory Committee members, and they will be encouraged to share the survey with consumers. The HIV Prevention Advisory Committee survey will be sent to members of the committee, and they will also be encouraged to send theirs out to others in the field of HIV prevention who may have valuable input. Both surveys will have the same due date so that the results can be analyzed and the findings presented to the Coalition on August 10, 2009.

VI. Chairperson Frequently Asked Questions (FAQ) Document

Richard and Angela have developed a Chairperson FAQ document that is being sent through the department to gain input from staff here involved in the Coalition and it's committees. After their input has been added to the document, it will be sent to the Chairs of the committees for their review and additional suggestions. Once those changes have been made, the document will be made public.

VII. Budget Issues

Jean Finn provided the steering committee with an update on State budget issues. At this time, travel is being scrutinized, and non-essential travel is being denied. Additionally, food is only allowed at all-day meetings, so members of the Coalition and it's committees will now need to RSVP for meetings so we can get a proper count for lunch orders. Those who attend any less than the full day's meetings will not be given lunch, and this will be strictly enforced by program staff.

VIII. Adjourn

Next Steering Committee Meeting:

July 22, 2009: from 9:00 – 10:30 a.m. in Room A3C at CDPHE