Policy Action Committee (PAC)
Meeting Agenda / Minutes

GROUP: Policy Advisory Committee (PAC) **DATE:** May 5, 2011 **TIME:** 8:45 -12:00 **LOCATION:** Arapahoe County DHS

Facilitator(s): Frank Alexander, County Chair, Boulder County and CSSDA and Gayle Ziska Stack, State Chair, CDHS

Attendees: Tracey Garchar, South West Region, Co-Chair (TBD); Bill Hanna, Office of Policy and Legislative Initiatives; Reginald Jefferson, Office of Financial Services; Marie Peer, Co-Chair Child Welfare Sub-Pac; Donna Rohde, Co-Chair, Finance Sub-Pac, Southeast Region; Dave Brown, Co-Chair, Finance Sub-PAC; Joscelyn Gay, Office of Behavioral Health and Housing; Collette Barksdale, Co-Chair Child Welfare Sub-Pac, Northeast Region; Lloyd Malone, Co-Chair, Child Welfare; Cheryl Ternes, Co-Chair, Adult Sub Pac, Metro Region; Jose Mondragon (by phone) Southeast Region; Katie Griego, Colorado Works, Self Sufficiency Sub-PAC; Sesha Peraro, Office Manager for the Office of Employment and Regulatory Affairs & Minutes.

Excused: Pauline Burton, Office of Self-Sufficiency; Dan Daly, Co-Chair, Adult Sub-PAC; Maria Garcia Alternate Co-Chair Self Sufficiency Sub-Pac, San Luis Valley Region; John Bernhart, Co-Chair Self Sufficiency Sub-PAC

Unexcused:

Preliminary Meeting Items

Item #	Description	Requested	Assigned To
1	**Title/Subject:** **Introductions** **Action/Comments:** Welcome Tracey Garchar, Director of Mesa County Department of Human Services. Tracey is the Southwest region representative to Finance Sub-PAC and usually joins via phone.		Group
2	**Title/Subject:** **Review and approval of previous meeting minutes** **Action/Comments:** Minutes accepted and approved.	Facilitator	Group
3	**Title/Subject:** **Review of agenda for current meeting** **Action/Comments:** • Gayle Ziska Stack added an announcement regarding the status of the CW Ombudsman. • Joscelyn Gay added discussion on a preliminary policy submittal regarding prone restraints. • Bill Hanna added several announcements. • Katie Griego was invited by Bill Hanna to discuss serving TANF eligible refugees. • Lloyd Malone added an update on the Federal Waiver Process.	Facilitator	Group

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Recurring Items			
Item #	**Description**	**Requested**	**Assigned To**
1	Title/Subject: **Sub-PAC Monthly Reports** **Financial Sub Pac Updates/issues and Project List – Donna Rhode** • Will Kugel is continuing his work with the CHSDA members in seeking county input into CDHS Budget priorities. Budgets are due to Will by the end of May or beginning of June. • A description of the Financial Sub-Pac is being drafted for the website. • A new project is the Refugee and Emergency rule. • Work continues on the CCAP Allocation Submittal. May include representation from HHS CCI. The question about whether or not the Financial Sub-Pac can make the decision to include the CCI is in front of Mr. Bicha. This may be the Executive Director's decision. **Child Welfare Sub Pac Updates/Issues and Project List – Collette Barksdale** • Policy submittals are being reviewed. • Current PAC assignments are being evaluated. • An update was made regarding CFSR. It is felt that due to the short deadline there will not be as much county input as there should have been. • The Interstate Compact is going through regulation changes. • Art Atwell spoke about having permission to do the Colorado Summit for Children Youth and Families in mid 2012. County representatives will be on that committee to address the training component. • A state mandated Volume VII rule rewrite is underway. • Reports are expected from districts on Youth Leadership Teams. • The JBC reduced funds for the Training Academy. This has created gaps in training dates, as there is a minimum of 8-12 people needed per class. Questions are being addressed regarding allowing flexibility in response to county specific needs. A policy submittal will be drafted for this issue. **Adult Sub Pac Updates/Issues and Project List – Cheryl Ternes** • Two new policy submittals will be addressed in June requesting utilization of existing task groups. • Concerns were voiced regarding PAC's discussion at the last meeting. It was clarified that the PAC wishes to provide feedback and assistance to the Adult Sub-PAC. **Self Sufficiency Sub Pac Updates/Issues and Project List** • No information available at this time.		
2	Title/Subject: No Submittals for Review		

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Old Business

Item #	Description	Requested	Assigned To
3	**Title/Subject:** What is working well? **Action/Comments:** • The PAC Webpage is up and running. o Additional documents and information will be added as received. • The Policy submittal and recommendation forms have been updated and are available on the webpage.		
4	**Title/Subject:** What can be improved? **Action/Comments:** • Many issues identified previously are on hold due to restructuring. • Input is being sought from Reggie Bicha and the EMT regarding the future of this committee.		

New Business

Item #	Description	Requested	Assigned To
1	**Title/Subject:** Legislative updates and discussion **Action/Comments:** • Most of this year's mutual fiscal goals were accomplished. • Thank you to the team that worked on this year's budget.		Bill Hanna

Other Announcements/Discussion

Title/Subject: Joscelyn Gay: Preliminary Policy Submittal
Action/Comments:

- A Policy Submittal is being drafted to create a work plan for a system wide, mandatory removal of prone position restraints.
- Concerns related to this policy include Volume VII rule compliance and consistency of providers.
- It is expected that this process will be completed on January 1, 2010.
- Discussion followed regarding how to address providers other concerns without neglecting the primary topic. It was felt that the policy needs additional information to ensure it is more specific to the purpose.
- A motion was made that the Sub-PAC reviews this policy before returning to PAC.
  - Vote: 10 Yes, 0 No, 0 Abstained

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New Business

Item #	Description	Requested	Assigned To

Title/Subject: Bill Hanna: Announcements
Action/Comments:

- Lovetta Love has been hired as the new Colorado Works Director. She is coming to us from working as the director of TANF and Pueblo County. Her first day will be May 25, 2011.
- A one day symposium will be held on economic security of low-income families helping overall economic development. County Directors, commissioners, local workforce members, nonprofits and several other entities will be invited to attend. This symposium will be held on Monday, June 6, 2011.
- Efforts are being made in the County Departments, CDHS and the Governor's offices to review Executive Order 005.
- It has been proposed that a one-page extension of the existing Memorandum Of Understanding for Colorado Works be submitted rather than a new fourteen (14)-page document. The focus of this department may be changed slightly to address more current needs.

Title/Subject: Katie Griego: Serving TANF eligible refugees
Action/Comments:

- A previously presented option has been chosen to address how TANF Eligible Refugees will be served. Further details will be available in a separate document.

Title/Subject: Gayle Ziska Stack: Ombudsman
Action/Comments:

- The recent Child Welfare Ombudsman has been formalized as of May 1, 2011. Maureen Farrell-Stevenson and Becky Updike will be running this program with the National Association of Council for Children. The Center for Policy Research will also be utilized for quality assurance, data collection and research.
- Negotiations regarding terms and conditions as well as budget are still in process. It should be fully operational by May 16.

Title/Subject: Lloyd Malone: Federal Waiver Process Update
Action/Comments:

- The NAPQA Executive Director is working to move the Federal Waiver Process forward. It is believed that a county level risk sharing agreement will be necessary. An announcement will be distributed regarding this issue.

Meeting Closure

Item #	Description	Requested	Assigned To
1	**Title/Subject:** **Next Meeting schedule** **Action/Comments:** June 2, 2011	Facilitator	Group
2	**Title/Subject:** **Meeting Adjourn** **Action/Comments:** 11:00 a.m.	Facilitator	Group