

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, May 10, 2012

Minutes of a Regular Meeting of the **PUBLIC SAFETY/UTILITIES/PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Town Hall in said Town of Estes Park on the 10th day of May, 2012.

Committee: Chair Blackhurst, Trustees Koenig and Phipps
Attending: Chair Blackhurst, Trustees Koenig and Phipps
Also Attending: Interim Town Administrator Richardson, Chief Kufeld, Dir. Bergsten, Dir. Zurn, and Deputy Town Clerk Deats
Absent: None

Chair Blackhurst called the meeting to order at 8:00 a.m.

PUBLIC COMMENT.

None

PUBLIC SAFETY.

MODEL TRAFFIC CODE, REVISED 2010 AND APPENDIX.

In 2003 the Town Board adopted the Model Traffic Code. The Colorado Department of Transportation (CDOT) has since made revisions to the Code and staff is recommending that the recently published Model Traffic Code, Revised 2010 be adopted, along with an appendix to the Code. Chief Kufeld stated that the Code is widely used by Colorado municipalities for parking, speed regulation, and traffic control regulations, and said that the appendix contains regulations specific to Estes Park. The proposed appendix is less wordy, simpler to follow, and more consistent with existing signage and current practices in Estes Park. Attorney White is familiar with the Model Traffic Code and has reviewed the proposed changes to the appendix which include but are not limited to: removal of alternative fuel vehicle parking areas; the addition of day-use RV parking at the Transportation Hub, specified parking areas for Library Volunteers, Police, and the Mayor; and clarification of loading zone locations and time restrictions. Chief Kufeld noted that in order for regulations to be enforceable, they must be included in the appendix.

The Committee discussed the following: incentives for downtown employees to park in outlying lots and take the shuttle into downtown for work; changing the time limit on the Brownfield's parking lot to allow for more turnover; the appendix lists streets with posted speed limit signs only; consider aesthetics when posting signs in Bond Park area; and get feedback from Bond Park stakeholders and public as to whether parking limit signage should be replaced around Bond Park. The **Committee recommends approval of an ordinance to adopt by reference, the Model Traffic Code, including the Appendix as presented. A public hearing will be held at the Town Board meeting on June 12, 2012.**

Trustee Koenig requested that a press release addressing changes to the Model Traffic Code and local regulations be prepared and include information related to an amendment restricting cell phone use while driving for those under 18 years of age.

AMENDMENT TO MUNICIPAL CODE CHAPTER 9.10 – FIREWORKS.

Subsequent to the adoption of the 2009 International Fire Code by the Estes Valley Fire Protection District (EVFPD), Fire Marshal Spears brought forward proposed amendments to the Estes Park Municipal Code related to fireworks. The proposed amendments would require an operational permit application to be submitted to the

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EVFPD at least 30 days prior to the display, a review of the plans for the fireworks display, an inspection of the display site, and a review of procedures to follow in the case of a misfire. The Committee discussed requiring applications 30 days in advance of the event and wanted assurance that the requirement would not affect the fireworks display scheduled for July 4th. Fire Marshal Spears said the Fire Department staff will work with the firework contractor through the application process. Chair Blackhurst asked that information related to acquiring and filing the permit through the Fire District be included in the ordinance. Interim Town Administrator Richardson requested that the special event permitting process and the firework permitting process be coordinated and said administrative staff will address integrating the processes. **The Committee recommended approval of an ordinance amending Municipal Code Chapter 9.10 Fireworks with minor changes as an action item at the May 22, 2012 Town Board meeting.**

UTILITIES.

CHELEY COLORADO CAMPS LEASE FOR WINDY GAP WATER.

In 2011, Cheley Colorado Camp submitted a water augmentation plan to the State of Colorado. As part of the plan Cheley has requested that the Town of Estes Park provide eight acre feet of Windy Gap water to meet their augmentation requirements. As an owner of Windy Gap water, the Town is able to provide Windy Gap water for augmentation. Attorney White drafted an agreement to lease the water to Cheley for a period of 20 years. The length of the lease allows for long-term planning and is more favorable for water court proceedings. Chair Blackhurst questioned the payment calculation which is based on the length of the agreement and the interest rate, and asked staff to re-check the calculations. **The Committee recommended bringing the item forward as an action item at the May 22, 2012 Town Board meeting, and requested follow-up related to the amortization schedule and payment amount.**

LIGHT & POWER SERVICE CENTER ROOF REPLACEMENT.

During an inspection in 2003 the Light & Power Service Center roof was found to be in need of repair. It was discovered that the original roof had not been installed properly which has lead to roof deterioration and leak issues. Following the inspection, the roof was repainted as a temporary, short-term fix because funds were not available to replace the roof at that time. The roof now needs to be replaced and upgraded to meet new building code requirements for snow load and wind speed. Five contractors have examined the roof, with three contractors submitting bids for the roof replacement:

Anomaly Roofing	\$72,103.04
Apex Roofing Company	\$46,800.00
Majestic Roofing, LLC	\$50,185.00

A heavier gauge metal material will be used to replace the roof, and once the existing roof is removed, it will be examined and measured to determine if the installation of additional purlins will be necessary to meet new code requirements. A change order may be necessary if additional purlins are needed. Staff recommends awarding the contract to low bidder Apex Roofing Company, at a cost of \$46,800 for the replacement of the Light & Power Service Center roof; and noted that if a change order is needed, the cost will remain within the \$60,000 budgeted for the project. **The Committee recommends approval of a contract with Apex Roofing Company in the amount of \$46,800 for replacement of the L&P service center roof as outlined above from account #502-7001-580-32-22, budgeted.**

REPORTS.

Reports provided for informational purposes and made a part of the proceedings.

1. Glen Haven Power Line Upgrade Project 2011-2012. The project is being done in-house which has resulted in a \$200,000 savings versus using a contractor, and has provided L&P staff with valuable experience. L&P staff started the project in May

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- 2011, and have completed 80% of the work to date, with an expected completion date of early June.
2. Allenspark Circuit Upgrade. Materials have arrived, property owners have been contacted, and work will begin on May 14, 2012. Tree cable will be utilized which is more wildlife friendly and reduces fire danger in the case of a downed line. The contractor has six months to complete the work.
 3. Mall Road Intersection. L&P staff has completed work to underground utilities at the intersection.
 4. LED Lights. Installation of LED lights along Highway 34 to Dry Gulch should be completed within the next two weeks.
 5. Prospect Mountain Water. An agreement between the Bureau of Reclamation (BOR) and Prospect Mountain Water to supply water through the Rams Horn Tunnel expires in July 2012. The BOR is not interested in renewing this agreement. Prospect Mountain Water is working with the Public Utilities Commission (PUC) to determine what will be required related to the water service and system. Informal conversations related to the Town supplying Prospect Mountain Water Company with finished, potable water are ongoing. Ownership and maintenance of the water system would remain with Prospect Mountain Water Company. The Town may assist with an emergency interim agreement to provide water if Prospect Mountain Water is shut off from the Rams Horn tunnel supply until an agreement can be finalized with the Town. Dir. Bergsten noted that Prospect Mountain Water Company has a fairly new treatment system and by the Town supplying finished water the treatment system would become a stranded investment and have a financial impact on those customers.
 6. Virginia Drive Project. The newly installed water line is in service.
 7. Fiber Optic System. The Town's contract with Level 3 expired several years ago, however, equipment belonging to Level 3 remains housed in Town Hall. The equipment is utilized by Airbits, LLC to provide internet service to local customers. Staff has been unable to contact Level 3 to renegotiate a contract or discuss how to address the equipment situation. Staff has had conversations with Town Attorney White and David Krumme, the owner of Airbits, as Mr. Krumme's business is currently dependent upon use of this equipment. Discussions continue related to this topic and options for utilization of the fiber optic system.

PUBLIC WORKS.

No items.

There being no further business, Chair Blackhurst adjourned the meeting at 9:20 a.m.

Cynthia Deats, Deputy Town Clerk