

Public Health Improvement Steering Committee
March 11, 2010 Meeting Notes

Present: Deb Crook, Jillian Jacobellis, Mark Johnson, Bonnie Koehler, Jim Rada, Alyson Shupe, Lisa Miller, Mark Salley, Jeff Stoll, Karen Trierweiler, Stacy Weinberg, Jeff Zayach

Staff present: Kathleen Matthews, Jill Hunsaker Ryan, Tsering Dorjee, Corrina Lucero

Guests: Chuck Bayard, Roz Bedell, Elaine Borton (for Tim Byers), Dana Erpelding (for Chris Lindley), Bob O'Doherty

Absent: Jackie Brown, Tim Byers, Ned Calonge, John Crostwait, Karen DeLeeuw, Jeff Lawrence, Chris Lindley, Karin McGowan, Gini Pingnot, Martha Rudolph, Glenn Schlabs, Lee Thielen, Chris Urbina, Chris Wiant

CDPHE Business Practices: Roz Bedell, Director of Human Resource, Bob O'Doherty, Director of Center for Health and Environmental Information and Statistics and Chuck Bayard, Director of Administration and Financial Services have come together to lead work on improving the department's business practices through the streamlining of the grants administration process from beginning to end (pg. 25 of the plan). Using their quality improvement experience they will launch the 10-Step Continuous Improvement Process with a taskforce representing state and local consumers. The taskforce will likely divide into multiple teams working on different aspects. To ensure continuity, Steering Committee members and or their staff are encouraged to participate.

CDPHE leadership is supportive in moving forward and is excited to learn from locals. The taskforce will form similar to the recent groups on indicators and assessment and planning. Once participation is confirmed, a kick-off meeting for input will define the course of action and the taskforce can begin working. The timing couldn't be better as Colorado has been selected by ASTHO to provide technical assistance on aligning business practices.

Group Charge: The group approved the charge and has changed their name (Public Health Improvement Steering Committee) to reflect their new direction. A discussion as to whether a guiding principle should be "preparing for accreditation" resolved in consensus that this is not principle and the direction is already evident in the plan.

Communications: The Steering Committee will share meeting notes with PHDoC via Jeff Zayach. The meeting notes will also be posted on the office website <<http://www.cdphe.state.co.us/opp/>>.

Survey Results: Focusing on assessment and planning, the office asked and received information from every local public health agency on the resources, technical assistance needs and realistic timeframe for completion of the assessment and local public health improvement plans. The results will be used in the forming groups on indicators and assessment and planning.

Nomination report: The Public Health Indicators Advisory Group chaired by Alyson Shupe, CDPHE and Assessment/Planning Taskforce chaired by Stacy Weinberg, Tri-County Health Department are in the process of forming. Both groups received a remarkable response from a variety of public health professions, local, state, academia, and community based organizations. Initial meetings will soon follow the formation of the groups. The two chairs discussed that the members selected will be more generalists and that those representing specific areas (e.g. oral health, unintended pregnancy prevention) will be consulted as needed during the process.

Funding Formula: The office is seeking a contractor with financial and contract experience to begin researching funding. E-mail any contacts to Kathleen kathleen.matthews@state.co.us . As soon as the funding formula group is formed they can meet and determine what research is needed. The nomination process for this group will be coming.

OPP Planner: The office is exploring modifying the vacant planner position to require environmental health experience.

We will skip the April 1 meeting and keep you up to date by email.

Next meeting: Thursday, May 6, 12:00-2:00 CDPHE, Bldg C, Room C1C