

Public Health Improvement Steering Committee
June 3, 2010 Meeting Notes

Present: Tim Byers, Ned Calonge, Deb Crook, John Crosthwait, Jeff Lawrence, Lisa Miller, Jim Rada, Martha Rudolph, Alyson Shupe, Mark Salley, Karen Trierweiler, Chris Urbina, Chris Wiant

Staff present: Tsering Dorjee, Kathleen Matthews, Jill Hunsaker Ryan, Corrina Lucero, Zulema Smith
Guests: Roz Bedell, Elaine Borton, Bob O'Doherty

Absent: Karen DeLeeuw, Bonnie Koehler, Jillian Jacobellis, Mark Johnson, Chris Lindley, Karin McGowan, Glenn Schlabs, Jackie Brown, Gini Pingenot, Jeff Stoll, Lee Thielen, Stacy Weinberg, Jeff Zayach

Note: This meeting conflicted with CCI Conference.

Streamlining our Contracts/ Grants Administration Processes: On May 17th the Association of State and Territorial Health Officials (ASTHO) presented on other state models. The audience included directors, administrators, managers, and fiscal officers in local and state public health. The group broke out in small group discussions to brainstorm ideas for improvements on the grants administration process.

The Grants Administration Task Force met on May 18th meeting to review the comments and suggestions that were made during the May 17th meeting. The members reviewed charter and made some edits to expand or specify details on certain areas. The group split into two teams one focusing on CDPHE procurement process with local public health agencies, and two focusing on local public health agencies process of start of work to where they receive dollars. The two teams mapped their quality improvement process from beginning to end. Throughout the day everyone got a better understanding of contract and grant administration issues and determined priorities to begin work on. The next meetings will be held on June 15 and 17. A recommendation was made to include smaller counties on the task force. Summit County will be contacted to fill this gap.

The **Public Health Indicators and Assessment and Planning Task Force** met jointly for the first time on May 10th. The morning was spent on defining the difference of the groups and how they overlap. The following is an update from their first meeting:

Public Health Indicators Task Force: The group reviewed and approved the task list. The group will begin working on criteria for indicator selection following their guiding principles. At the June meeting the group will begin to discuss the potential framework to organize the indicators. In the meantime, the group will explore selected website to see what data are currently available at the state, regional, and county level.

Assessment and Planning Task Force: The group defined a list of guiding principles to consider while building a statewide assessment and planning system. The task force decided to split into smaller workgroups on Community Health Status, Capacity Assessment, Prioritization, Public Health Improvement Plan, Statewide System, and Technical Assistance. Workgroups on Community Health Status and Capacity Assessment will meet prior to the next task force meeting at the end of June.

Preventive Block Grant: Funding to the first wave of local public health agencies is slated to begin July 1st. The scope of work has been drafted and is in review process. The funding will be available for assessment and planning staffing support.

The PBG discussion lead to upcoming funding opportunities through Health Care Reform. The office and Steering Committee will begin seeking more information on Reform through such outlets as Prevention Services Division CDPHE, Governors Office Trust for America's Health, and ASTHO's. Information sessions on Health Care Reform related to public health will be available during this year's CPHA conference. Clarification: There has been no release of guidance for funding opportunities at the federal level, therefore the statement that CDPHE was already working on a health reform related grant was not correct.

The Steering Committee will develop operating principles in effort to guide the Funding Formula group, slated to start in August. The group will look at local funding needs and the relationship to state and federal funding.

CCI Meeting June 1-3, 2010: Several new events took place during CCI this year. CALPHO was awarded to pilot NACCHO's leadership program, Survive and Thrive: Roadmap for New Local Health Officials. The initiating class began on June 1st with a group of over 25 local public health directors. On the evening of June 1st CALBOH had their first meeting. The office distributed Local Board of Health Pocket Guide during the CALBOH meeting. The Pocket Guide explains the authorities and responsibilities of board and local public health directors, and requirements under the Act. The office presented this information more in depth during the public health track the following day. National guests presented on health care reform, PHAB/accreditation, and quality improvement.

Next meeting: Thursday, July 1st, 12:00-2:00 CDPHE, Bldg C1A, Room