MINUTES

WATER AND WASTEWATER FACILITY
OPERATORS CERTIFICATION BOARD

Colorado Department of Public Health and Environment
4300 Cherry Creek Drive South, Sabin Room

July 27, 2010 Meeting

Call to Order:

Allen Coyne called the meeting to order at 9:05 a.m.

Board members present:

Allen Coyne, Rich Hayes, Bill Hogrewe, Scott Leslie, Tom Schaffer, Steve Walker and Bill Wright.

Board members absent:

Gary Parham, Garth Rygh and Tom Settle

Staff present:

Paul Frohardt, Administrator; Betsy Beaver, Division Liaison; Annette Quill, Assistant Attorney General and Heather Timms, Program Assistant.

Approval of Agenda:

The agenda was approved as published.

Public Comment:

No public comment was offered.

Administrator's Items:

1. Steve Walker moved for approval of the June 29, 2010 meeting minutes. Rich Hayes seconded the motion. The motion carried unanimously. Bill Hosgrewe abstained.

2. Paul Frohardt noted that the Governor has reappointed Gary Parham and has appointed Bill Hogrewe to replace Jeannette Hillery.

3. The Board conducted its election of officers for the upcoming year. Scott Leslie nominated Allen Coyne to serve as Chair for the upcoming year. Steve Walker seconded the nomination. There were no other nominations. The Board voted unanimously to elect Allen Coyne as Chair. Bill Wright nominated Scott Leslie to serve as Vice-Chair for the upcoming year. Allen Coyne seconded the nomination. There were no other nominations. The Board voted unanimously to elect Scott Leslie as Vice-Chair. Allen Coyne nominated Tom Settle to serve as Secretary for the

upcoming year. Rich Hayes seconded the nomination. There were no other nominations. The Board voted unanimously to elect Tom Settle as Secretary.

4. The Board discussed the composition of Board Subcommittees. It was agreed that Scott Leslie, Steve Walker, and Gary Parham will continue to serve as the Board's Contractor Coordination Subcommittee for the coming year. It was also agreed that Steve Walker, Tom Settle and Rich Hayes will serve as the Board's representatives on the Walter A. Weers Outstanding Achievement Award Awards Committee. After discussion, it was agreed that the Contractor Coordination Subcommittee will serve as the sounding board for development over the next year of potential revisions to Regulation No. 100. No other subcommittees will be established at this time.

5. Paul Frohardt provided a summary of the discussions at the June 2010 Contractors Coordination Subcommittee meeting.

6. The Board reviewed the draft agenda for the September 2010 Board meeting. There was discussion of possibly moving the meeting to September 21, 2010, but after discussion it was agreed to leave the meeting on its regular September 28, 2010 date.

Contractors' Report:

1. The Board discussed the recommendations regarding reciprocity requests provided by CECTI in a memo dated July 14, 2010. Steve Walker moved that the Board accept the recommendations from CECTI regarding the reciprocity requests from Norman Hughes and Donald Donahue. Rich Hayes seconded the motion. The motion carried unanimously.

2. The Board discussed the recommendations regarding reciprocity requests provided by the Certification Council in memos dated July 14 and 15, 2010. Scott Leslie moved that the Board accept the recommendation from the Certification Council regarding the reciprocity requests from Norman Hughes and Donald Donahue. Bill Wright seconded the motion. The motion carried unanimously.

3. The Board reviewed a formal proposal for subcontracts between CECTI and Ms. De La Cruz, and between the Certification Council and Ms. De La Cruz, regarding the development of "need-to-know" criteria. The proposal was reviewed along with a discussion of how the cost of this subcontract relates to the planned budget for this year. Following discussion, Scott Leslie moved that the Board approve the contractors entering into subcontracts with Ms. De La Cruz based on the proposals discussed today. Steve Walker seconded the motion. The motion carried unanimously.

4. Ray Olson briefed the Board regarding Spring 2010 collection and distribution exam results.

Informational Briefing:

Dave Aker and Barbara Dallemand from the Water Quality Control Division gave a presentation to the Board regarding recommendations developed by the Onsite Wastewater Systems work group, including a recommendation to establish a certification requirement for onsite wastewater professionals, to be administered by this Board. At this time, the Department of Public Health and Environment will not be pursuing such legislation for the upcoming legislative session.

Recognition:

The Board recognized and thanked Jeannette Hillery and Betsy Beaver for their contributions to Colorado's Operator Certification Program.

Division Liaison's Report:

1. Betsy Beaver reported that there are no new disciplinary action issues to bring to the Board this month.

2. Betsy briefed the Board regarding the final annual report to EPA, copies of which were distributed at the meeting.

Attorney General's Report:

There was no separate report from the Assistant Attorney General at this meeting.

Adjudicatory Hearing:

No appeals of denials of applications to take fall 2010 treatment plant operator certification examinations were submitted by the deadline for appeals. Following discussion, the Board decided not to consider a late request that was submitted the day prior to the Board meeting.

The meeting adjourned at 11:15 a.m., July 27, 2010.