

Incorporation Assistance



Contact Name: DOLA-DLG Regional Manager Click here to enter text.	Contact Email: DOLA-DLG Regional Manager	Contact Phone: DOLA-DLG Regional Manager
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Description

There are many reasons why the residents and businesses of an unincorporated portion of a county may want to examine the pros and cons of incorporating into a Colorado municipality. Typically it involves a desire for the provision of more urban type services that counties generally do not provide. DOLA staff can assist by helping the community organize to explore and gain a better understanding of the process to become a municipality, of the responsibilities and services required to be a municipality and of the potential costs incurred to provide these services and the potential revenues with which to pay for these services.

How to use the information

To access assistance, contacting the [DOLA-DLG Regional Manager](#) is the first step. The Regional Manager may assemble a team of advisors to assist with this feasibility analysis. This type of analysis would be termed as a Preliminary Report and used as the initial investigation into the feasibility of Incorporation. This report would serve as the basis for further discussion on incorporation processes and options.

Why this is important

Understanding the costs involved in running a municipality and the sources of revenue to pay for them is fundamental information in order to make the best decisions. Advantages and disadvantages can be developed and presented to the public. It may contain information on the following:

- A description of the legal steps needed to incorporate.
- A description of the mandated services, such as law enforcement, land use planning and street maintenance and of those non-mandated services the public desires.
- A description of the advantages and disadvantages
- A description and estimation of expenses and revenues needed to pay for the expenses.
- It may review other governmental options such as annexation to an existing municipality, Title 32 special districts and other options.