

HOA Information Office and Resource Center Complaint Form

Important Information: The HOA Information Office and Resource Center was established to provide basic information concerning the rights and duties of homeowners, declarants, and homeowners' associations under the Colorado Common Interest Ownership Act (CCIOA). This office is also tasked with collecting and analyzing information on HOA issues and your input through the complaint process is valuable to our office in accomplishing this goal. The HOA Information Office and the Division of Real Estate do <u>not</u> have any investigative or enforcement capabilities to address your complaint. This office may attempt to contact you if further information or clarification is needed regarding your complaint. The HOA Information Office <u>cannot</u> provide legal advice, nor can we mediate or intervene in disputes. The HOA Information and Resource Center will track your complaint, and will report to the Director of the Division of Real Estate regarding the number and types of inquiries and complaints received. If you have a complaint which requires immediate assistance, please contact Gary Kujawski, the HOA Information Officer at (303) 894-2355. Please be advised that any information you provide in your complaint may <u>not</u> be considered confidential pursuant to the Colorado Open Records Act (CORA).

Please provide requested information (if known) in the spaces provided.

1. Information about you (Complainant):

| WOULD YOU LIK | E US TO CONTACT YOU REG | ARDING YOU | UR ISSUES? | Yes | No _ |
|-------------------------|--------------------------------------|-----------------|-------------------|-----------------|-------|
| First Name | Middle Initial | Last N | Name | | |
| Address | | | | | |
| | (Number & Street) | (Unit) | (City) | (State) | (Zip) |
| Phone | _ | Fax | | | |
| Email | | | | | |
| Property address whi | ch is the subject of this complaint: | (chec | k here if same as | mailing address |) |
| Address | (Number & Street) | | | | |
| | (Number & Street) | (Unit) | (City) | (State) | (Zip) |
| Regarding the proper | ty subject to this complaint, are yo | u the: | Owner: | Tenant: | |
| 2. Information ab | out the HOA which is the sub | ject of this co | omplaint: | | |
| Does a Management | Company manage your HOA? | Yes N | 0 | | |
| If yes, what is the nar | ne of the management company? | | | | |
| Who is your complai | nt about? (Check all that apply) | | | | |
| HOA Board | Management Company De | veloper | Other | | |

| Organization's Name | | | | | | | | | | |
|--|-----------------------|-------------|--------|---------|-------|--|--|--|--|--|
| Organization's Address | (Number & Street) | (Unit) | (City) | (State) | (Zip) | | | | | |
| Phone | | | | | - | | | | | |
| Thore | | Eman | | | | | | | | |
| Type of HOA Condo | Planned Community _ | Cooperative | Tiı | meshare | | | | | | |
| 3. Details about your Con | nplaint: | | | | | | | | | |
| When filling out this complaint please explain your issues as specifically and thoroughly as possible. If it is necessary to submit additional documentation, or you would like to supplement your complaint, you may provide a separate written narrative explanation of the details surrounding your complaint or additional documentation if necessary. You can mail, fax or email your complaint to our office. | | | | | | | | | | |
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| ☐ By checking this box (required) and submitting this form to the Division of Real Estate, I certify that the statements and information supplied by me are true and accurate to the best of my knowledge. | | | | | | | | | | |
| Signature | | Date | | | | | | | | |
| Please forward your complaint and any additional narratives or documentation to: | | | | | | | | | | |
| Division of Real Estate Attn: HOA information O 1560 Broadway, Suite 925 Denver, CO 80202 | ffice and Resource Ce | enter | | | | | | | | |

PLEASE NOTE THAT THE DIVISION OF REAL ESTATE IS NOT AUTHORIZED TO CONDUCT INVESTIGATIONS ON HOMEOWNERS' ASSOCIATIONS OR COMMUNITY ASSOCIATION MANAGERS (WHO ARE NOT LICENSED REAL ESTATE BROKERS) OR MANAGEMENT COMPANIES, AND IT CANNOT PROVIDE LEGAL ADVICE.

Fax: 303-894-2683

Email: