COMPLIANCE ADVISORY PANEL- MEETING MINUTES
Wednesday, December 9, 2009- 1:30 p.m. to 3:30 p.m.
CDPHE Offices, Building C, Conference Room C1C

Attendance:
Kathy Lauerman **Bong Kwon** **Ben Greene** **Steve Nadler** **Steve Bush**
Eric Blaylock **Kathryn Stewart** **Joni Canterbury** **Christine Hoefler** **Elizabeth Sapio**

Agenda Topics covered:

1:30 Introductions- CAP members, Sector Experts and staff

Old Business

- Approved draft minutes from August, moved by K. Lauerman, B. Greene 2nd.
- Approved SBAP Mission Statement and revisions presented at 7-09 meeting. K. Stewart moved, B. Greene 2nd.
- CAP Comments on SBAP web page additions- ok to add what was proposed at previous meetings using a title like "Resources/Grants". S. Bush asked about the connection to compliance assistance? Basically, SBAP gets a lot of questions from businesses about financial information, so web page helps redirect some of those questions to sources that may be able to provide financial assistance since the department has no funding currently.

New Business

- Additional revisions to the SBAP/CAP Guidebook were suggested and were to include a description of what being an "active CAP Member" involves. SBAP/SBO will draft the language and send to CAP for review/approval.
- 2009 SBAP Update and 2010 Activities planned-
    - 09 Printing & Imaging Environmental Results Program (ERP) was completed and included self cert checklist and guidebook, covers all media, safety and emergency planning, etc. New Guidebook planned for 2010 to cover all small business sectors. CAP discussion on whether this document should be for all sectors since the Printing industry has worked well with sector specific guidebook. Funding issues and the fact that most requirements are very similar across sectors dictates the need to combine to better utilize SBAP time and resources. 2010 Workshops planned to include all business sectors.
    - 09 Dry Cleaning compliance calendar completed, working on 2010 calendar, it will include an improved section on remediation costs and be located in front of the calendar and will have Korean version as well. Sent to all known perc dry cleaners in state.
    - 2010 Gasoline distribution outreach, state may/may not adopt depending on EPA and implementation assistance.
    - Dec. SBO Small Biz newsletter included an article about the Sustainable Management Systems workshops offered to small printers.
    - Prepared a new measurement survey to evaluate SBAP services
    - Continued Ozone nonattainment outreach http://www.cdphe.state.co.us/ap/ozoneindex.html
    - Continued outreach efforts to the surface coating sector. Suppliers/vendors are getting the word out. CO has not adopted the rule, working with EPA to provide outreach, every autobody to notify EPA about their business by Jan. 2010, upcoming workshops Jan. 30, 2010 at Automotive Services Assn.

- Sand/Gravel outreach getting pushed back, however an improved "Relocation Notice" has been developed and submitted for comments from industry.
- NSPS IIII, Stationary ICE outreach continues
- Workshops planned for Western Slope and SW (Feb. 2010?)
- 2010-lots of outdated guidance documents on the web, perhaps CAP assistance to get them reviewed/revised?

- Greenhouse Gas Reporting Rule and Area Source Implementation Guidance not discussed
- Tailoring Rule not discussed yet. May request comments from CAP at future meetings
- Scheduling for CAP Quarterly meetings was set:
  - March 17, 2010 at CDPHE from 1 to 3:30 PM
  - June 16, 2010 at CDPHE from 1 to 3:30 PM
  - September 15, 2010 at CDPHE from 1 to 3:30 PM
  - December 8, 2010 at CDPHE from 1 to 3:30 PM

Meeting adjourned at 3:30 PM

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