

CHANGE OF OWNERSHIP
(Revised 04/25/2012)

Is it possible to sell my pending application to another individual or add a partner to my existing application?

Response: Yes, but the new owner will have to undergo a background investigation that may delay the awarding of the business's MMED Business License.

Is it possible to sell only an Optional Premises Cultivation Application (OPC)?

Response: Yes. You must still pay any Change of Ownership fees and provide the necessary paperwork – which is detailed in red on the checklist mentioned below. It is important to note that if the OPC you are selling is the only Cultivation attached to a Center application you must withdraw that Center application because a Center is *not viable* without an attached OPC.

Is there a fee to make this change?

Response: Yes, \$2,500 which includes the cost of one new owner's background investigation, each additional new owner or associated person will require an additional \$1,000 fee.

Why do we need to pay additional fees in addition to our original application fee?

Response: Because of the actual cost of conducting an additional background investigation.

What do I do first?

Response: You must receive approval of any ownership change from the local authority of area in which the business is located – if the business is a Center or an Infused Product Manufacture you must obtain local authority approval for both the Center and *Cultivation* from the local authority within whose jurisdiction the business is located – you must be able to provide the MMED with proof of the local authority approval before you will be able to move forward with amending your application.

Then contact John Seckman (303-205-2331) of the Background Unit to set an appointment to amend your application. Please review the questions below for information on what you will need to bring to that meeting.

What MMED Forms do I need to submit?

Response: You will need to submit: the [Change of Ownership form](#) (DR 8535); [Pages 1 and 3](#) of the MMED Business License Application; and if you are amending a Center Application or a Infused Product Manufacturer with an attached Cultivation, you must submit an [Appendix A: the application for a Optional Premises Cultivation License](#). If any of the original owners will be leaving the business they will need to complete **Request for Voluntary Withdrawal of their Key or Associated Person Application** – which will be completed at Change of Ownership meeting with Background Staff. Finally, if the new owners have not yet submitted a [Key or Associated Person Application](#) with another business license application they must complete the application and provide any supporting documentation – this includes submitted fingerprints for the background investigation process.

Are those the only documents I will need?

Response: No, you must also provide: an Executed Sales Contract or Agreement; a New or Amended Operating Agreement; an Amended Lease including any new owners and removing owners leaving the business; new floor plans for any intended changes to the facility; a new or amended Bond Form acknowledging the change of ownership; proof of change of ownership with the Secretary of State; and of course a documents from your local authority (s) approving the change of ownership.

Wow, that is a lot to remember, is there a checklist I use to ensure I provide all the necessary documents?

Response: Yes, a copy of a list of all Documents Required for Sale, Transfer or Change of Ownership may be obtained by clicking on [this link](#) and on the news and information page of the MMED web site, which is located at www.colorado.gov/revenue/medicalmarijuana.