# CDHS
# Incident of Egregious Child Maltreatment, Near Fatality, and Fatality Review Process Timeline

Referral made to county hotline regarding an incident of egregious maltreatment, near fatality, or fatality:

1) that is suspicious for abuse or neglect

**OR**

2) of a child in the custody of DHS

County DHS notifies CDHS **within 24 hours**

Within **3 business days** CDHS will post on the CDHS website the following information:

- Type of incident
- Gender
- Age
- Residence (in-home or out of home care)
- Whether or not the case will be reviewed by the CFRT

**With -in 60 days**

County DHS will:

- Complete assessment and make findings
- Conduct an Internal Review and write report*
- Send CDHS all relevant reports/documentation
  - Autopsy report
  - Medical reports
  - Police reports
  - Information not entered into Trails
  - Internal Review Report

CDHS may grant an extension to county for delays outside of their control.

*When required

In-depth case reviews are conducted by the Child Fatality Review Team (CFRT) after receiving the necessary documentation from the county DHS agency on all incidents of egregious child abuse or neglect, near fatalities, and fatalities substantiated for abuse or neglect when a family has had previous involvement with a county DHS agency within two years prior to the incident.

**Within 30 days**

CDHS staff will submit a confidential draft of the case specific review report to any county DHS agency with previous involvement.

**Within 30 days**

The county DHS reviews the draft and provides CDHS with a written response to be included in the final case specific report or provides written confirmation that a response will not be provided.

**Within 30 days**

The final case specific report is finalized after the county's response is received or upon confirmation in writing from the county that a written response will not be provided.

**Within 7 business days**

CDHS will post the final case specific report, absent confidential information, on the CDHS website.

CDHS Rules and Regulations
7.202.77- 7.202.8