STATE OF COLORADO

John W. Hickenlooper, Governor

Department of Local Affairs
Reeves Brown, Executive Director

Division of Property Taxation
JoAnn Groff, Property Tax Administrator

BULLETIN NO. 16

TO: County Assessors

FROM: JoAnn Groff
Property Tax Administrator

DATE: May 9, 2012

THE BULLETIN IS AVAILABLE ON OUR WEBISTE
Website address: http://dola.colorado.gov/dpt

5/9/2012	Arapahoe County Position Opening	Review with staff. File in General Correspondence File.
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5/9/2012	2012 Education Calendar June - December	All interested personnel

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DIVISION OF PROPERTY TAXATION
JoAnn Groff, Property Tax Administrator

TO: County Assessors

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: Arapahoe County
Position Opening

DATE: May 9, 2012

DISTRIBUTION: Review with staff. File in General Correspondence File.

MEMORANDUM

The Arapahoe County Assessor's Office has a position opening for an Abstract Supervisor. See attached announcement for more information.

1313 Sherman, Room 419, Denver, CO 80203, (303) 866-2371
http://dola.colorado.gov FAX (303) 866-4000

Job Title:	Abstract Supervisor
Closing Date/Time:	Tue. 05/30/12 11:59 PM Mountain Time
Salary:	$4,285 - $5,571 Monthly $51,420.00 - $66,852.00 Annually
Job Type:	Full-time
Location:	Arapahoe County, Administration Building, 5334 S. Prince St. Littleton, 80166, Colorado
Department:	Assessor's Office

Arapahoe County, Colorado – The state's first county and the third largest with a population of more than 572,000 has an opening for an Abstract Supervisor.

Apply today for an exciting opportunity within our Assessor's Office and get the opportunity to work with amazing people and rewarding benefits!

Please visit the following website to apply:

http://agency.governmentjobs.com/arapahoe/default.cfm

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DIVISION OF PROPERTY TAXATION
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SUBJECT: Arapahoe County
Position Opening

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MEMORANDUM

The Arapahoe County Assessor's Office has a position opening for an Assistant Appraisal Supervisor – Personal Property. See attached announcement for more information.

1313 Sherman, Room 419, Denver, CO 80203, (303) 866-2371
http://dola.colorado.gov FAX (303) 866-4000

Job Title:	Assistant Appraisal Supervisor – Personal Property
Closing Date/Time:	Tue. 05/30/12 11:59 PM Mountain Time
Salary:	$3,796.00 - $6,077.00 Monthly $45,552.00 - $72,924.00 Annually
Job Type:	Full-time
Location:	Arapahoe County, Administration Building, 5334 S. Prince St. Littleton, 80166, Colorado
Department:	Assessor's Office

Arapahoe County, Colorado – The state's first county and the third largest with a population of more than 572,000 has an opening for an Assistant Appraisal Supervisor – Personal Property.

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Colorado Division of Property Taxation

2012

EDUCATION CALENDAR JUNE-DECEMBER

June

4-7	Summer Conference	Steamboat Springs
12-13	Manufactured Homes	Grand Junction
19-20	Manufactured Homes	Denver
20	Sales Confirmation	Grand Junction

July

24	Processing State Assessed Values	Golden
25-26	Abstract/Certification	Golden
31	Processing State Assessed Values	Grand Junction

August

1-2	Abstract/Certification	Grand Junction
7-9	Vacant Land Present Worth	Lone Tree
27-30	CATA	Breckenridge

September

4-5	Statistics	Longmont
6	Time Trending	Longmont
10-14	Basic Appraisal Principles	Brighton
11	Basic Title Conveyance	Grand Junction
12	Advanced Title Conveyance	Grand Junction
18-20	Vacant Land Present Worth	Glenwood Springs
25	Basic Title Conveyance	Westminster
26	Advanced Title Conveyance	Westminster

October

1-5	Basic Appraisal Procedures	Lone Tree
22-25	Introduction to Assessment	Grand Junction
22-25	Introduction to Assessment	Brighton
23-24	2-day USPAP	Longmont
23-25	Ag Land & Rural Structures	Montrose
30	National USPAP Update Course	Westminster

November			
	6-8	Assessment Administration	Grand Junction
Date Change	13-15	Assessment Administration	Westminster
	14	National USPAP Update Course	Longmont
	27-29	Ag Land & Rural Structures	Longmont
December			
	3	Law Seminar	Pueblo
	4-6	Winter Conference	Pueblo
	11	National USPAP Update Course	Metro
New Class	12	Natural Resources	Castle Rock
	18	Sales Confirmation	Lone Tree

3/28/12