Public Health Improvement Steering Committee
August 5, 2010 Meeting Notes

Present: Jackie Brown, Deb Crook, John Crosthwait, Karen DeLeeuw, Mark Johnson, Bonnie Koehler,Jeff Lawrence, Karin McGowan, Lisa Miller, Jim Rada, Alyson Shupe, Mark Salley, Jeff Stoll, Chris Urbina, Stacy Weinberg, Jeff Zayach

Staff present: Kathy Brown, Tsering Dorjee, Kathleen Matthews, Jill Hunsaker Ryan, Corrina Lucero

Guests: Roz Bedell, Megan Bisek, Elaine Borton, Dana Erpelding, April Haynes, Stephanie Martz, Bob O'Doherty

Absent: Tim Byers, Ned Calonge, Martha Rudolph, Karen Trierweiler Jillian Jacobellis, Chris Wiant Chris Lindley, Glenn Schlabs, Gini Pingenot, Lisa VanRaemdonck

Grants Administration Task Force: Both teams have established leads, facilitators, note takers, and time keepers.

Team Invoice Update – April Haynes and Megan Bisek: Main purpose is to streamline and improve invoice process within CDPHE by standardizing the invoice requirements across divisions. The team surveyed fiscal officers to determine why the requested information varies. Discussions will continue around this issue. The team plans to draft a sample standard invoice to present to fiscal officers. The steering committee suggested gathering more input from counties not represented on the group, specifically small counties.

The Streamliners Update – Stephanie Martz: The group has been working on a matrix and mapping the grant process. They will begin to meet in two sub-groups on funding opportunity announcements from CDPHE to locals and improving instructions on grant process.

Public Health Indicators Task Force: The group has adopted and adapted the Health Equity model from Prevention Service Division. The model will be used to organize the indicators by Life Course (pregnancy through older adults) moving through Determinants of Health (economic, physical environment, and social factors) and Individual Factors (health behaviors and conditions, behavioral health and conditions, and access, utilization and quality care) and finally making way to Population Health Outcomes (quality of life, morbidity, mortality, and life expectancy). In addition to the framework, county descriptions will also be provided. The steering committee suggested showing the influence the determinants of health have on individual factors and expanding the preventive care indicators. The task force will determine indicators that fall under determinants of health at the August meeting.

Assessment and Planning Task Force: The group agreed on the standard components for consistency for the State Board of Health. The standard components include Community Health Status Report, indicators (established by the Public Health Indicators Taskforce), Capacity Assessment Report, criteria for setting priorities and prioritization tool, and the improvement plan format. Supporting products will include technical assistance resources on acquiring additional data, data interpretation, stakeholder input, facilitation and strategic planning.

Preventive Block Grant: Boulder, El Paso, Mesa, Northwest CO Visiting Nurses Assoc. (Routt, Moffat, Jackson, and Rio Blanco), West Central Collaborative (Delta, Gunnison, Hinsdale, Montrose, Ouray, and San Miguel), and Weld have received grant funding to begin piloting assessment and planning templates.

CDC Grant Application: The Office of Planning and Partnerships has submitted two cooperative agreements. The 5-year grants could potentially begin October 1, 2010. See brief descriptions.

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Non-Competitive/Component I – The proposal centers around improving the public health system and infrastructure in Colorado by targeting areas identified in Colorado's recently released Public Health Improvement Plan.

Competitive/Component II – This project will systematically increase the performance management capacity of Colorado Department of Public Health and Environment and its Local Public Health Agency partners in order to ensure that public health goals are effectively and efficiently met. This proposal builds on the Component I proposal by addressing additional target areas for improving the public health system and infrastructure in Colorado identified in *Colorado's Public Health Improvement Plan – From Act to Action*.

Next meeting: Thursday, September 2nd , 12:00-2:00 CDPHE, Bldg C1A, Room