

# STATE OF COLORADO

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Colorado Department  
of Public Health  
and Environment

**COLORADO HEALTH SERVICE CORPS ADVISORY COUNCIL**  
**DRAFT MEETING MINUTES**  
**April 22, 2010 - 2:00 to 5:00 p.m.**

ATTENDEES	MEMBERS ABSENT	STAFF AND GUESTS PRESENT
Ross Brooks, Colorado Community Health Network (CCHN), Chair	Randy Evetts, Pueblo County Schools	Stephen Holloway, Primary Care Office (PCO)
LouAnn Wilroy, Colorado Rural Health Center (CRHC)	Michael Stafford, Rural Health Consultant	Amber Galloway Stephens, PCO
Dr. Jack Westfall, Area Health Education Centers AHEC (via phone)	Steven Cordova, Southeast Mental Health Services	Brooke Wagenseller, PCO
Tony Prado-Gutierrez, Commission on Family Medicine		
Jan Beezley, University of Colorado Health Sciences Center		
Dr. Jay Lee, Denver Health & Hospital Authorities		
Dr. Beuford Durmon, Lake Fort Health Services District		
Colleen Church, The Colorado Health Foundation		
Dan Long, Bank of the West (via phone)		
Dr. David West, The Colorado Medical Society (via phone)		
Tracy Anselmo, Colorado Department of Public Health and Environment, Oral Health Unit		

**Next meeting: Friday, August 27, 2010, 12:00-4pm**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action/Follow-Up</b>	<b>Motion</b>
<b>Call to Order.</b>	Ross Brooks, Board Chair, called the meeting to order at 2:15pm. Late start due to weather alert.		
<b>Overview of the PCO, the CO Health Service Corps (CHSC), the CHSC Advisory Council, and by-laws revisions. Brief on the status of HB 10-1138.</b>	Ross Brooks welcomed members of the Council; and gave an overview of the state loan repayment in Colorado. Steve Holloway briefed the Council on PCO functions and the recent passage of HB 10-1138. The passage of the bill re-brands the state loan repayment program as the Colorado Health Service Corps and modifies administrative language to improve flexibility in the program. Steve recommend that the Board update its bylaws to reflect the legislative changes.	The PCO will revise language to the CHSC Advisory Council by-laws to elect a chair-elect to the Council.	Tony Prado-Gutierrez moved to approve the proposed revisions to the CHSC Advisory Council by-laws, with one addition. Lou Ann Wilroy seconded the motion. The motion passed unanimously.
<b>Election CHSC Advisory Council Chair.</b>	Ross Brooks volunteered to continue as Chair of the CHSC Advisory Council and recommended that the Council consider a member for the chair-elect seat to be determined at the August meeting of the Council.	The PCO will send an e-mail to the Council outlining the responsibilities and time commitment associated with the Council Chair position.	Lou Ann Wilroy moved to elect Ross Brooks as the continuing Council Chair. Tracy Anselmo seconded the motion. The motion passed unanimously.
<b>Schedule of standing meeting dates through 2011.</b>	The PCO proposed the following dates for meetings of the CHSC Advisory Council over the next year: Friday, August 27, 2010; Friday, January 14, 2011; and Friday April 29, 2011. All meetings will be scheduled from noon-4pm.	The PCO will send the proposed meeting dates via e-mail for the Council to record.	
<b>Donor directed giving policy discussion.</b>	The donor directed giving policy was discussed as proposed by the PCO. Tracy Anselmo briefed the Council on the existing award criteria for the Dental Loan Repayment Program.	The PCO will amend the donor directed giving policy to require consent of the Council in the event that a donor proposal would require the council to substantially modify its award preference policy in order to expend the donation.	Tracy Anselmo moved to approve the donor directed giving policy as proposed by the PCO, with one addition. Tony Prado-Gutierrez seconded the motion. The motion passed unanimously.
<b>Award preference policy discussion.</b>	The award preference policy was discussed as proposed by the PCO.	The Council agreed that in the following award cycles of the CHSC, discrete award selection criteria should be determined for each eligible program health profession discipline. The PCO will work with Jan Beezley to develop award preference criteria for nurses and with Steven Cordova for mental health professionals. The PCO will better define some of the questions on the online application, capturing information for award preference criteria.	Tracy Anselmo moved to adopt the DLRP award selection criteria into the CHSC award preference policy. Tony Prado-Gutierrez seconded the motion. The motion passed unanimously. Tony Prado-Gutierrez moved to revise bullet four of the award preference policy to read: "graduate of any rural track <i>residency</i> training program". Dr. Beuford Durmon seconded the motion. Lou Ann Wilroy was additionally in favor of

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			the motion. Colleen Church, Dan Long, Jan Beezley, and Dr. Jay Lee were opposed to the motion, and Tracy Anselmo abstained from voting. The motion failed. Lou Ann Wilroy moved to amend bullet one of the award preference policy to read: "applicant who <i>grew up underserved and/or</i> in a rural community". Dr. Jay Lee seconded the motion. The motion passed unanimously.
<b>April 2010 applicant discussion.</b>	The Council discussed all applicants of the March 2010 iteration of the CHSC.		Tracy Anselmo moved to allow the PCO to keep applications "live" for 12 months following initial application. Lou Ann Wilroy seconded the motion. The motion passed unanimously. Tracy Anselmo moved to allow the PCO to continue down the list of qualified applicants should applicants originally chosen for awards be found ineligible or decline award offers.
<b>Effect of federal health reform on program flexibility when using private funds.</b>	Steve Holloway briefly shared some ideas to potentially expand the CHSC with the program flexibility allowed for state-run loan repayment programs in federal health care reform.		
<b>Closing remarks, adjournment, and next meeting.</b>	The meeting was adjourned at 5:00 p.m. The next CHSC Advisory Council meeting will be Friday, August 27, 2010 from noon-4pm.	By direction of the Council, The PCO will work internally to revise the award spreadsheet and submit it to Council Members for discussion and/or approval via e-mail. A vote must be taken on or before April 29 <sup>th</sup> .	

Respectfully submitted:

Ross Brooks, CCHN, Colorado Health Service Corp Advisory Council Chair

Amber Galloway Stephens, PCO, Recorder