Waiver Simplification Subcommittee

Agency/ Group: WM Subcommittee **Date: 11-8-12** **Revised Date: 12-13-12;1.2.13**	**Contact**	**Marijo Rymer** **Email: mrymer@thearcofco.org** **Phone: (303)864-9334 ext. 11** **Tim Cortez** **Email: timothy.cortez@state.co.us** **Phone: 303-866-3011**

Goal 1: Expanding The Array Of Services Through Waiver Simplification.				
Objective 1.1: By January 1, 2013 Review All HCBS Medicaid Waivers Including Array Of Services, Targeted Populations, And Reimbursement Methodologies.				
Task	**Due Date**	**Lead Person**	**Status Of Task**	**Deliverables**
1. Chart of HCBS waivers Elements include: --targeted populations --service categories --service definition	Chart on 12/13/12	Bonnie Silva	Initial draft completed	Colorado's 1915(C) HCBS WAIVER SERVICES Report, includes, waiver definition, service limitations, target group, rule, Dept. waiver administrator comments
2. Reimbursement methodologies: e.g. fee for service; rate comparisons; SPALS (SLS waiver).	2/14/13	Sally L.		Chart
3. Utilization Review-- # of people, # of services by waiver.	2/14/13	Sally L.		Review of waiver/services utilization
4. Cost Containment processes	TBD	Bonnie Silva & Waiver Administrators		Review of CMS options and current CO policies. *Include over-cost containment.

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Resources Available Or Needed:

Need information about service rates across all waivers

Goal 1: Expanding The Array Of Services Through Waiver Simplification.				
Objective 1.2: By June 30, 2013, Inventory All Other Available Medicaid/ State Funded Services And Supports.				
Task :	**Due Date**	**Lead Person**	**Status Of Task**	**Deliverables**
1. Review Medicaid benefits and other services				List of benefits
--HCBS Services	12/13/12	Bonnie Silva		Outline of information via presentations and written summaries
--Adult state plan benefits	1/10/13	Sarah Hoerle		
--EPSDT	1/10/13	Gina Robinson		
--BHO contracts/ PACE	Feb 2013	Matt Ullrich		
--Family Support	Feb 2013	Lori Thompson		Written Summary
--Traumatic BI Trust	Feb 2013	Gavin Atwood		Written Summary
--Early Intervention	Mar 2013	Ardith Ferguson		Written Summary
--Mental Health	Jun 2013	Tim Cortez		Written Summaries of General Funded Programs and Services
--Child welfare	By June 2013	Susie Walton		Presentation, What is Family Preservation – funding hierarchy
--Voc Rehab	TBD	Voc Rehab representative		Program overview via presentation
--Older Americans Act	By June 2013	Todd/Shelly H.		Written Summary

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--Housing	By June 2013	Chris Roe /Liz F.		Possible presentation; Written Summary
--Independent Living Centers	By June 2013	Agency Rep		Program overview via presentation

Resources Available Or Needed:
Accountable Care Act – Tim to identify someone to provide information

Goal 1: Expanding The Array Of Services Through Waiver Simplification.

Objective 1.3: By July 1, 2013, Have Solicited Information From Consumers About What Services Are Needed, Wanted and Current Experience.

Task	Due Date	Lead Person	Status Of Task	Deliverables
1. Develop scope of work; identify funding and procurement options (state or private)	Jan 2013	Helen, Gerrie, Marijo, & other task group volunteers		Defined scope of work, funding options determined
2. Identify professional expertise to develop surveys and focus group templates; logistical support to arrange focus groups, individual interviews, public comment meetings.	TBD			Engagement of Contractor
3. Review Focus on the Future focus group report	Mar 2013	Sally		Report from focus groups, lessons learned, etc.
4. Create consumer survey	Apr 2013	Together with contracted professional Helen,		Consumer survey instrument
5. Plan for focus group input	Apr 2013			Work plan with strategies and tasks for conducting work groups
6. Plan for individual interviews	Apr 2013			Work plan with strategies and tasks for conducting individual interviews

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7. Plan for statewide public comment meetings	Apr 2013	Gerrie, Marijo, & other task group volunteers		Work plan with strategies and tasks for conducting public comment meetings
8. Conduct focus groups with or surveys of clients and families for current experience of assessment/ planning processes	May-Jul 2013			Work plan with strategies and tasks for conducting focus group and aggregated results
Goal 1: Expanding The Array Of Services Through Waiver Simplification.				
Objective 1.3: By July 1, 2013, Have Solicited Information From Consumers About What Services Are Needed, Wanted and Current Experience.				
9. Evaluate client/family experience and understanding of new person-centered assessment/planning processes in pilot	During and after pilot			Evaluation plan and aggregated results
10. Coordinate with Eligibility and Entry subcommittee on activities	ongoing			Coordinated plan for stakeholder engagement
Resources Available Or Needed: Professional expertise to develop surveys and focus group templates; logistical support to arrange focus groups, individual interviews, public comment meetings as well as resources to conduct surveys, interviews, meetings.				

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Goal 1: Expanding The Array Of Services Through Waiver Simplification.				
Objective 1.4: By May 2014, Propose recommendations to LTCAC and CLAG for initial waiver simplification (e.g. DD/TBI/MI waiver or consolidation of children's waivers) including service definitions, provider qualifications, quality assurances				
Task :	**Due Date**	**Lead Person**	**Status Of Task**	**Deliverables**
1. **Identify purpose, goals and objectives for new waiver programs**	By Nov 2013	entire committee or task groups		Recommended purpose, goals and objectives
2. **Identify broad service categories and service definitions**	By Nov 2013			Recommended listing of the array of services and categories of services
3. **Define basic elements for waivers and services,** e.g. self- direction options, person centered planning, options for authority over a portion of budget; health and safety assurances and outcome based quality measures	By Nov 2013			Recommendations for agreed-upon program design(s) and waiver authorities for new HCBS waiver program(s)
4. **Consider appropriate qualifications for providers** including review of existing licensure and certification requirements	By Nov 2013			Identified provider qualifications Recommendations for licensing and certifying HCBS providers
5. **Review options** including a summary of actual state practices using 1915 (b) (c) and 1115 authorities: Michigan and Arizona	by Mar 2014	Tim/Marijo/ CMS region 8 rep		Report
Resources Available Or Needed: Technical Assistance from CDPHE Facilities Division Staff and other national experts and resources				

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Goal 2: Establish a Person Centered Assessment And Service Planning Process To Ensure Clients Get The Right Services At The Right Time And In The Right Amount.				
Objective: 2.1: By May 2014, Recommend uniform person-centered assessment and planning processes across populations eligible for LTSS.				
Task	**Due Date**	**Lead Person**	**Status Of Task**	**Deliverables**
1. Coordinate activities with the Eligibility and Entry Point Sub-committee	Ongoing	Tim Cortez Todd Coffey		Shared agenda for person-centered assessment and planning processes
2. Establish a clear purpose for the assessment/service planning process	Feb 2013	Tim and task group members		A clear stated purpose and intent for Colorado's assessment
3. Develop definitions for shared understanding	Start 1/10/13	Co-Chairs/facilitator		Common definition of terms.
4. Review recommendations for system redesign of child welfare system	Feb 2013	Susie Walton		Information on system redesign from access to services for children w/disabilities report.
5. Identify proposed federal requirements	Feb 2013	Tim Cortez, Lori Woods, Barb Wilkins-Crowder		Information in matrix
6. Organize webinars or other in-person presentations on person-centered planning by national experts	Mar 2013			Webinar or presentations by national experts (may be outside of LTCAC meetings)
7. Inventory all current assessment/service planning tools and processes, including supporting information management systems	Mar 2013	Tim Cortez, Lori Woods, Barb Wilkins-Crowder		Matrix of information
8. Research other states' assessment and service planning processes	Mar 2013	Contractor		Written report

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9. Research other states recognized for Person Centered planning	By May 2013	Contractor		Written report
Goal 2: Establish a Person Centered Assessment And Service Planning Process To Ensure Clients Get The Right Services At The Right Time And In The Right Amount.				
Objective: 2.1: By May 2014, Recommend uniform person-centered assessment and planning processes across populations eligible for LTSS.				
10. Conduct a workflow analysis of current processes	May 2013	Contractor		Document process of assessment two ways – case management and client perspectives
11. Establish domains to be considered to determine Life Plan including: --Community integration --Community relationships --ADLs --IADLs --Cognitive function --Medical conditions --Behavior	May 2013	Carol Meredith, Jan Rasmussen, Tim Cortez, Marijo Rymer, Contractor		Element to be considered in Person Centered planning
12. Draft Concept paper for waiver simplification	May 2013	Contractor and others		Waiver Simplification Concept paper
13. Compare assessment/ service planning tools and processes from other states	Jun 2013	Contractor		Matrix of various processes
14. Develop and recommend person-centered assessment/service planning process	Fall 2013	Tim Cortez, Lori Woods, Barb Wilkins-Crowder, Roger Jensen		Recommendation to LTCAC and CLAG
14. Recommend pilot process --Develop communication strategy --Evaluate client/family experience and understanding of new processes in pilot	Fall 2013	Carol Meredith, Jan Rasmussen, Tim Cortez, Marijo Rymer, Contractor		A plan to pilot proposal Feedback/evaluation of pilot process

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Resources Available Or Needed: Logistical support for conducting research. Support from the state LEAN team to create a more efficient process. National Experts (stipends and travel) for person-centered planning.

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