C.R.S. §25.5-5-415
Accountable Care Collaborative Payment Reform Initiative
INSTRUCTIONS FOR LETTER OF INTENT

The letter of intent is due to the Department by 5 p.m. on Friday, January 18, 2013.

The purpose of the Letter of Intent (LOI) is to ensure the Department can meet the statutory requirement that it submit a report to the Joint Budget Committee (JBC) of the General Assembly by February 1, 2013 while allowing the RCCOs additional time to develop a full proposal.

The LOI is required of all proposals. Proposal applications submitted that were not represented through a LOI will not be considered for selection, as the Department will be incapable of including these proposal summaries in the legislative report. In addition, final proposals that are incongruent with the description provided in the LOI may not be considered for selection. The LOI is a binding offer by the RCCO to the State and is expected to be clarified and expanded upon in the full proposal. The concept and direction of the full proposal must be substantially the same as the LOI.

In addition to being a minimum requirement, the Letter of Intent will be scored based on clarity of content.

Send by mail and by email to:

Dave Ducharme, J.D.
Medicaid Reform Unit
Department of Health Care Policy & Financing
1570 Grant Street
Denver, CO 80203
david.ducharme@state.co.us

Letter Format:

- Letter should be no more than two pages, twelve point font, one inch margins
- Include organization letterhead and original signature of legal representative

Letter should include the following components:

- Declaration of intent to submit payment reform proposal by April 1, 2013
- Identification of the RCCO(s) submitting the proposal
- Identification of other organizations that are leading in the development of the proposal
- A brief summary of the proposal strategy, including:
  - Population to be included/targeted
  - Region and/or county(ies)
  - Policy innovation
  - Basic description of general payment model
- Identification of any major unknowns or variables at the time of submitting the letter

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