

## Participant Voter Registration

ACP participants, who are eligible voters, can vote through a specialized ACP voter process. An ACP participant's actual address will not appear on any list of registered voters made available to the public.

## Program Confidentiality

Confidential	Not Confidential
Street address	Name *
City	Date of birth*
County	Substitute address*
Voting Precinct	ACP participant status*
Phone number	Records created more than 90 days prior to ACP enrollment

\*This information is not protected by law, but the ACP does not typically release this information.

## Program Cancellation

The ACP may cancel participant certification for any of the following reasons:

- Knowingly submitting false information on the program application.
- Failing to notify the ACP of an address or phone number change within seven days.
- If forwarded mail is returned as undeliverable and the ACP is unable to contact the participant.
- If a participant withdraws from the program.

## Is the ACP the Right Program for You?

- Are you a survivor of actual or threatened domestic violence, sexual offenses or stalking/harassment?
- Do you fear for your safety?

- Does your abuser know your location? If so, and you do not plan to move, the program will not help you.
- Do you have an overall safety plan? The ACP can be an important addition to a safety plan, but used alone, will not keep you safe.
- Do you think the use of a substitute address will help minimize a particular danger or risk?
- Are you willing to have your mail delayed from one to five days?
- Are you willing to make the program your agent for service of process and receipt of mail? This means that when the ACP receives a certified document on your behalf, legally, you have accepted that document.
- Are you willing to make sure that the ACP knows how to locate you for as long as you are enrolled in the program?
- Do you own property? If so, you may want to contact the ACP before enrolling.

## Contact Information

**Mail:** Colorado ACP  
1001 East 62nd Avenue  
Denver, Colorado 80216

**Phone:** 303-866-2208  
**Toll-free:** 1-888-341-0002  
**TTY:** 1-800-659-2656

**Web site:** [www.acp.colorado.gov](http://www.acp.colorado.gov)  
**E-mail:** [acp@state.co.us](mailto:acp@state.co.us)

[colorado.gov/dpa](http://colorado.gov/dpa)



State of Colorado

Department of Personnel & Administration  
Division of Central Services—Address Confidentiality Program  
1001 East 62nd Avenue, Denver, Colorado 80216



# Address Confidentiality Program

*Providing relocated victims of domestic violence, sexual offenses, or stalking with a means to prevent abusers and potential abusers from locating them through public records.*

## Introduction

The Colorado Address Confidentiality Program (ACP) provides services to survivors of actual or threatened domestic violence, sexual offenses, or stalking/harassment, who have relocated within the past 90 days or plan to relocate within the state to an address unknown to the abuser.

The ACP helps survivors protect their relocated addresses by providing them with a legal substitute address and a confidential mail forwarding service. These services prevent potential abusers from locating their victims through public records.

The ACP has no financial eligibility requirements and is available to men, women and children. Any person who resides with an ACP participant may also enroll in the program.

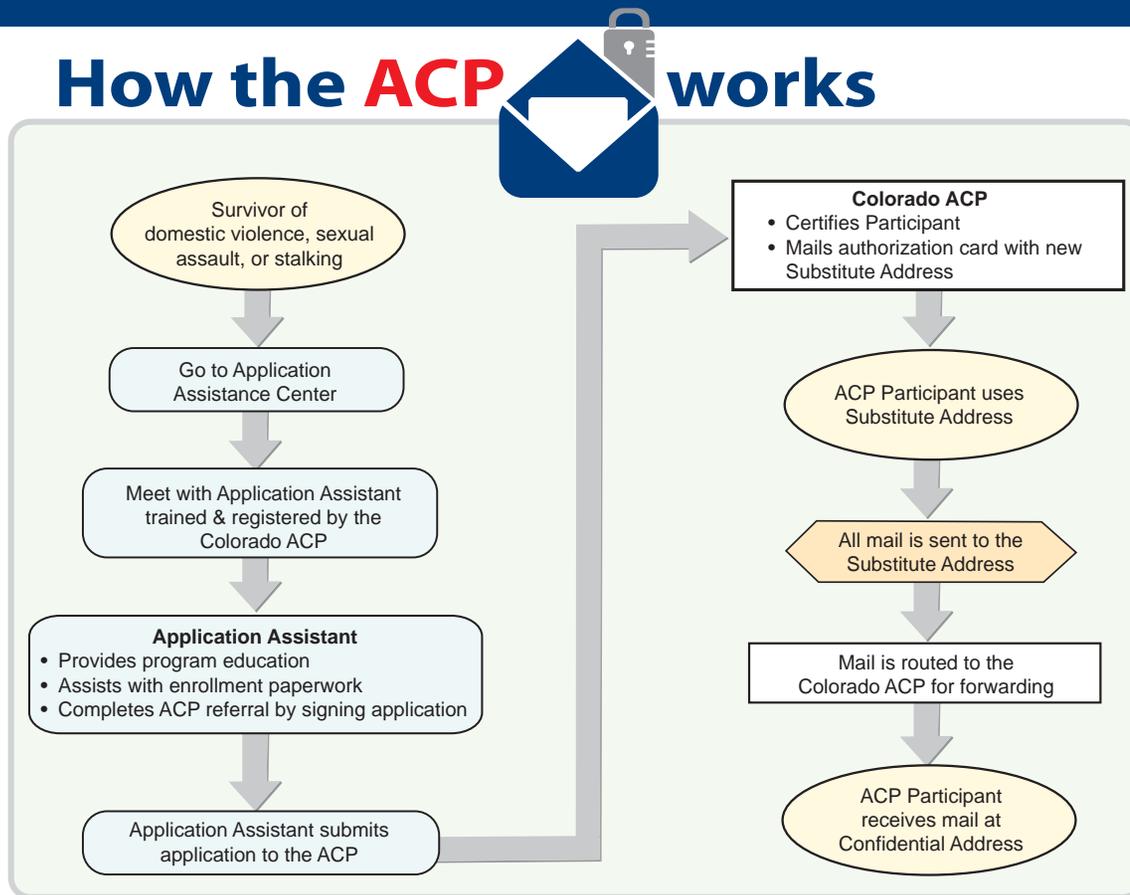
The laws governing the program can be found at §24-30-2101 *et. seq.*, C.R.S.

## Program Eligibility

Eligible applicants must:

- Be a survivor of domestic violence, a sexual offense, or stalking/harassment who fears for his or her safety.
- Have relocated to an address that is unknown to the abuser within the past 90 days or be planning to confidentially relocate within the state.
- Be willing to designate the Address Confidentiality Program as your agent to receive legal documents, service of process, certified and first-class mail.
- Be able to manage with a mail delay of one to five days.
- Be at least 18 years old, or a parent or guardian acting on behalf of a minor child or incapacitated adult.

## How the ACP works



## How to Apply

The application and referral process requires meeting with an application assistant.

An application assistant is someone who provides, "counseling, referral, or other services" to survivors and has been trained and registered by the ACP.

Application assistants help you decide whether the ACP should be part of your overall safety plan. They provide program instruction and assist with the completion of enrollment forms.

The ACP lists designated assistance centers and contact information for application assistants on the ACP web site:

[www.acp.colorado.gov](http://www.acp.colorado.gov)

## Participant Certification

The ACP reviews applications, certifies applicants as program participants and issues authorization cards. ACP certification is valid for four years. Participants may cancel their enrollment at any time, or renew their certification at the end of four years.

## Using the ACP Authorization Card

ACP authorization cards identify program participants and authorize the legal use of the substitute address reflected on the card. Participants must present an authorization card to state and local government agencies in order for the substitute address to be accepted. Private companies do not have to accept the substitute address, but most are willing to do so.