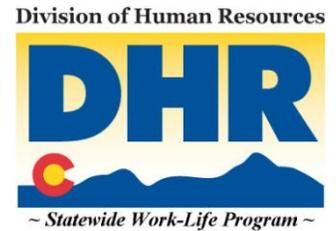


**STATE OF COLORADO
WORK-LIFE PROGRAM
Revised August 17, 2011**



The Work-Life Program strives to support a productive and performance-driven state workplace by accommodating the balance between work and life responsibilities. Work-Life options are intended to support state managers in getting work done efficiently through a work culture that enhances citizen service and satisfaction by making the state a better place to work. These options include Flexible Work Arrangements, Employee Discounts, and Resource and Referral information.

[Flexible Work Arrangements \(www.colorado.gov/dpa/dhr/fwa\)](http://www.colorado.gov/dpa/dhr/fwa)

Flexible work arrangements are proven business tools that allow state supervisors and managers to effectively manage state resources and the work environment, while accommodating the changing needs of a diverse work force.

Flexplace (telecommuting or telework) incorporates working normal business hours from a home or alternate office one to several days per week.

Flextime (flexible scheduling) redesigns or restructures traditional work schedules so the employee works daily hours different from regular office hours or works a full schedule in fewer days.

Job Sharing pools the talents of two part-time employees to perform the work of one full-time position.

[Employee Discount Program \(www.colorado.gov/dpa/discounts\)](http://www.colorado.gov/dpa/discounts)

PerkSpot provides state employees discounts on a variety of products and services. To sign up with PerkSpot and help stretch your hard earned dollars even further for purchases like childcare, computers, tickets, restaurants, travel, and many other retail products and services, go to www.colorado.perkspot.com and begin saving.

Resource and Referral

The Work-Life program recognizes that many personal and professional challenges face our workforce. In order to better assist employees in these difficult situations, the Work-Life program offers resource and referral information for issues such as dependent care, financial planning, debt and credit counseling services, home ownership resources, and college savings/investing.

Related Programs

State Employee Wellness Center, Colorado State Employee Assistance Program, PERA, Credit Union of Colorado, Working Together, and the Commuter Choice Program, to name a few.

For more information, contact the Statewide Work-Life Coordinator at hws.work-life@state.co.us or access the Work-Life Web site at <http://www.colorado.gov/dpa/dhr/worklife>.

Any arrangements, or services and products purchased with the discount program are the sole responsibility of the individual employee. The State of Colorado and Work-Life Program assume no obligation for these arrangements and do not endorse any of the organizations or their services, products or programs. All state employees are encouraged to shop and compare prices and services before purchasing, signing any contract, or making any arrangements.