Office of Administrative Courts

633 17th Street, Suite 1300
Denver, Colorado 80202
Phone (303) 866-2000
Fax (303) 866-5909
www.colorado.gov/dpa/oac

HEARING CONFIRMATION

Workers' Comp. Hearing Dates	**http://www.colorado.gov/dpa/oac/WCSet.htm**
Workers' Comp. Setting Line	**(303) 866-5881**

Today's Date: _____ WC No: _____

Claimant: _____ Setting Date: _____
(Located on Notice to Set)

If this is a continuation of a previously held hearing, please enter the name of the presiding Judge _____

Date of Hearing: _____ Time of Hearing: _____ Location of Hearing: _____

Person confirming this Hearing:
(If a staff person of a law office, include both the staffer's name and the attorney's name) _____

Fax No.: _____ Email Address: _____

Representing: ___ Claimant ___ Respondent (Specify which)_____

On the _____ day of _____, 20____, this confirmation was e-mailed, faxed, mailed or personally delivered to: (Send only once to the Office of Administrative Courts)

- ☐ Denver Fax: (303) 866-5909
- ☐ E-Mail Denver: OAC-DVR@state.co.us
- ☐ Colorado Springs Fax: (719) 576-2978
- ☐ E-Mail Colo. Spgs: OAC-CSP@state.co.us
- ☐ Grand Junction Fax: (970) 248-7341
- ☐ E-Mail Grand Jct.: OAC-GJT@state.co.us

- ☐ Mail: Office of Administrative Courts, 633 17th Street, Suite 1300, Denver, CO 80202
- ☐ Mail: Office of Administrative Courts, 1259 Lake Plaza Dr., Suite 230, Colo. Springs, CO 80906
- ☐ Mail: Office of Administrative Courts, 222 S. 6th St., Suite 414, Grand Junction, CO 81501

(Service on other parties by e-mail is encouraged. If sent by e-mail, provide the name and e-mail address to whom you sent this document)

And copies to all parties at the addresses shown below:

Claimant/Respondent or their Representative: Employer or their Representative: Other:

NOTICE: The Office of Administrative Courts will send a Notice of Hearing to attorneys for a party in this action, and to unrepresented parties **by e-mail**. Please contact the Office of Administrative Courts if you have not received a copy of the notice of hearing within 3 weeks of this confirmation.

Revised 08/2009