



# Division of Administrative Hearings

*Michael S. Williams, Director & Chief Judge*

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**We will help you if we can, and we will treat everyone equally. However, we are prohibited by law from offering certain types of assistance.**

**We Can** answer general questions about how the court works.

**We Cannot** explain judicial decisions or let you speak to the judge outside of the courtroom.

**We Can** provide you with contact information for legal services programs.

**We Cannot** refer you to specific lawyers, contact programs or lawyers for you, or give answers that involve legal advice.

**We Can** give you general information about court rules, terminology, procedures, and practices.

**We Cannot** advise you as to how the court rules and procedures will be applied to your case.

**We Can** provide you with certain information from your case file.

**We Cannot** provide you with information that has been restricted by court order or law.

**We Can** provide to you or refer you to court forms and instructions.

**We Cannot** tell you how you should complete the forms or complete the forms for you.

**We Can** answer general questions about court deadlines.

**We Cannot** tell you what to say in court.

**We Can** provide court schedules and information on how to get a case scheduled.

**We Cannot** advise you whether you should bring your case to court or give you an opinion about what will happen if you bring your case to court.

**We Can** review your forms by checking for signatures, notarization, correct county name, and case number.

**We Cannot** correct forms for you or tell you what corrections should be made.

**We Can** tell you whether or not an order has been issued and what the order is.

**We Cannot** talk to the judge for you or change an order from a judge.

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