

Withholding - Wage Withholding Booklet

How do I get a wage withholding coupon booklet for my business?

If you have lost or never received a coupon booklet from the Department of Revenue, please send us an e-mail with your business name, account number and business mailing address and we can reissue your coupon booklet.

Coupon books for the current calendar year are not available after October 1, because the department will be in the process of sending coupon booklets for the following year.

Employers that file withholding taxes electronically by EFT do not receive coupon books. This includes employers that withhold more than \$50,000 each year, and employers who withhold \$50,000 or less but have elected to pay withholding tax by EFT.

If you need to establish a wage withholding account with the Department of Revenue, complete the application [CR 0100](#). A preprinted withholding tax coupon book will be mailed to you in approximately six weeks and a new coupon booklet will be sent each year.

If you need to remit a tax payment immediately, or to obtain a form between October and December, the Colorado Income Tax Withholding Return ([DR 1094](#)) and the Colorado Annual Reconciliation/Income Tax Withheld Form ([DR 1093](#)) are available on our Web site.