



## Continuity of Operation Planning / Continuity of Government Newsletter

Edition No. 9, April 2008

This newsletter is developed to inform employees of the State of Colorado on the efforts being performed to ensure the recovery of critical functions and the safety of employees in the face of man-made, or natural disaster.

### Introduction

Welcome to the Eighth edition of the COOP/COG newsletter. This newsletter is intended to keep employees informed about this important effort which could affect us all as employees and also residents of Colorado. This newsletter will be produced on a regular basis to show the progress being made and benefits to citizens, employees, and State government itself. Feel free to ask questions and provide feedback as this is a collaborative effort that affects everyone.

### COOP Table Top Exercises

The COOP Table Top Exercise period has begun and continues through June. I have booked a few agencies already for their exercise. Please contact me on 303 866 3830 or [kent.smiley@state.co.us](mailto:kent.smiley@state.co.us) about scheduling your agencies exercise while the good spots are still available.

### Training

Arapahoe County is running the FEMA L548 COOP Managers/Train the Trainer class. It will be held at the Arapahoe County Sheriff's Office, 13101 East Broncos Parkway, Centennial, on May 12 and 13th. This is an excellent class for those with COOP responsibilities here in the State. It also includes new material on Federal Continuity Directive 1 & 2. Contact Randy Councill at 720-874-4186 or email [RCouncill@co.arapahoe.co.us](mailto:RCouncill@co.arapahoe.co.us). This same class is scheduled for June 3-5 at the National Enforcement Institute Training Facility at 122345 W Alameda Ave, Lakewood. Contact Charisse Fuqua at [Charisse.fuqua@dhs.gov](mailto:Charisse.fuqua@dhs.gov) to register.

### State, Local & Tribal COOP Conference

FEMA Region VIII is hosting a State, Local & Tribal COOP Conference on May 20 – 22, 2008 here in Denver. I offered up an invitation which many of you responded to. More details will be communicated as they become available.

### The Main Message

I always think it's important to re-state the message and goal as often as possible. So here it is again in bullet form.

- The immediate focus will be on functions in the Denver Metro area in phase 1, prior to August 2008,
- The goal is to have a workable plan that is understood by those who will use it,
- The review of the plans is to provide some constructive suggestions on how the plan can be improved prior to exercising,
- It is more important for the planner to be comfortable with the plan vs. holding the template format,
- Exercises will be scheduled beginning the second quarter of 2008

- Mitigation of plan assumptions or directions will take place after the exercise as well as mitigation of any processes, practices, equipment, facilities or staffing issues found during the exercises to the extent possible.

**For more information**

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