

**Colorado Department of Agriculture  
Measurement Standards Section  
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## **Study Sheet for Certified Weighers**

*Please refer to sections 105, 121, 122 and 131 of the Colorado Measurement Standards Act (35-14 CRS).*

1. The scale must be clean and free of obstructions on the sides and ends.
2. The scale deck should be kept clean. Do not allow mud or other material to accumulate on the deck.
3. The scale must be maintained in a balanced condition at all times. Rain and snow will change the balance on a scale.
4. The weigh beam must be protected against wind and must be free from any obstruction.
5. Trucks should come to a stop on the approach and then ease on to the scale slowly, using as little braking as possible. Quick setting of the brakes may distort the load weight.
6. All wheels must be entirely upon the scale deck. A vehicle or a coupled vehicle combination shall be commercially weighed as a single draft. The total weight of such a vehicle shall not be determined by adding together the results obtained by separately weighing each end of a vehicle (split weighing).
7. You must not weigh loads that exceed the manufacturer's rated capacity of the scale.
8. You must not increase the manufacturer's rated capacity by adding additional weights on the end of the beam, or by any other method.
9. Except as specified in #10 or #11 below, a vehicle scale shall not be used for weighing a net load smaller than 50 scale divisions. Example: A vehicle scale with 20 lb scale divisions shall not weigh loads less than 1,000 lb.
10. A vehicle scale used for weighing certain scrap material for recycling shall not weigh net loads smaller than 10 scale dimensions. These scrap materials include ferrous metals, paper (including cardboard), textiles, plastic and glass. Example: A vehicle scale with 20 lb scale divisions that is used for weighing scrap metal shall not weigh net loads less than 200 lb.
11. A scale used for weighing livestock with scale divisions greater than 5 lb shall not be used for weighing net loads smaller than 500 scale divisions. Example: A vehicle scale with 20 lb scale divisions that is adapted to weigh livestock shall not be used for weighing net loads of livestock less than 10,000 lb.
12. Copies of commercial scale weigh tickets must be issued to the buyer and seller showing:
  - a) name of the product
  - b) gross weight
  - c) tare weight
  - d) net weight
  - e) if the driver is on or off at the time of weighing
  - f) date of weighing
  - g) name of seller

- h) name of buyer
- i) license number or positive identification of vehicle
- j) weigh master's name.

13. It is a violation of the Colorado Measurement Standards Act to:

- a) act as or represent oneself to be a certified weigher without being first licensed;
- b) falsely certify the gross, tare, or net weight of any load, or any part of a load;
- c) alter a weigh ticket or use a weigh ticket for articles or things other than for which the certificate is given.

14. If an error is made on a weigh ticket, "VOID" should be written on the ticket. All copies should be kept as part of your records.

15. At least one copy of each weighing shall be retained at the place of weighing.

16. All certified weighers doing public weighing shall keep a daily register of each weighing they perform, including all of the information on the scale weigh ticket. This register may be in electronic form.

17. All records will be maintained for a period of two years from the date of weighing.

18. Certified weigher licenses are issued to individuals, not businesses. These licenses are non-transferable.

19. Civil penalties apply to violations of the Colorado Measurement Standards Act, 35-14 CRS.

Note to new applicants: A phone interview and verbal test is required to complete the application process. After mailing in your application, please allow five working days for receipt, then call the Measurement Standards office for the test to be administered.