Schedule 13
Change Request for FY 08-09 Budget Request Cycle

Request Title: County Foster Care Program Monitoring Specialists and SAFE Training
Department: Human Services
Priority Number: 8

Decision Item FY 08-09 ☑ **Base Reduction Item FY 08-09** ☐ **Supplemental FY 07-08** ☐ **Budget Request Amendment FY 08-09** ☐

Dept. Approval by: [signature] **Date:** 10/17/07
OSPB Approval: [signature] **Date:** 10/25/07 for 11/1/07

	Fund	1 Prior-Year Actual FY 06-07	2 Appropriation FY 07-08	3 Supplemental Request FY 07-08	4 Total Revised Request FY 07-08	5 Base Request FY 08-09	6 Decision/ Base Reduction FY 08-09	7 November 1 Request FY 08-09	8 Budget Amendment FY 08-09	9 Total Revised Request FY 08-09	10 Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	4,435,891	6,181,560	0	6,181,560	8,280,886	479,140	8,760,026	0	8,760,026	481,030
	FTE	25.1	26.0	0.0	26.0	26.0	5.5	31.5	0.0	31.5	6.0
	GF	2,814,074	3,853,706	0	3,853,706	5,177,259	373,729	5,550,988	0	5,550,988	375,203
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	39,034	79,965	0	79,965	68,051	0	68,051	0	68,051	0
	CFE	581,328	993,626	0	993,626	1,528,234	0	1,528,234	0	1,528,234	0
	FF	1,001,455	1,254,263	0	1,254,263	1,507,342	105,411	1,612,753	0	1,612,753	105,827
	MCF	538,257	867,067	0	867,067	1,361,825	0	1,361,825	0	1,361,825	0
	MGF	268,972	430,501	0	430,501	680,132	0	680,132	0	680,132	0
	NGF	3,083,046	4,284,207	0	4,284,207	5,857,391	373,729	6,231,120	0	6,231,120	375,203
(5) DIVISION OF CHILD WELFARE Administration	Total	2,408,349	2,350,900	0	2,350,900	2,440,493	465,406	2,905,899	0	2,905,899	468,154
	FTE	25.1	26.0	0.0	26.0	26.0	5.5	31.5	0.0	31.5	6.0
	GF	1,558,510	1,538,950	0	1,538,950	1,597,184	363,017	1,960,201	0	1,960,201	365,160
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	128,349	127,485	0	127,485	131,965	0	131,965	0	131,965	0
	FF	721,490	684,465	0	684,465	711,344	102,389	813,733	0	813,733	102,994
	MCF	128,349	127,485	0	127,485	131,965	0	131,965	0	131,965	0
	MGF	64,175	63,743	0	63,743	65,983	0	65,983	0	65,983	0
	NGF	1,622,685	1,602,693	0	1,602,693	1,663,167	363,017	2,026,184	0	2,026,184	365,160
(1) EXECUTIVE DIRECTOR'S OFFICE (A) General Administration S.B. 04-257 Amortization Equalization Disbursement	Total	1,498,493	2,631,937	0	2,631,937	3,875,868	5,493	3,881,361	0	3,881,361	5,493
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	896,173	1,592,902	0	1,592,902	2,372,913	4,285	2,377,198	0	2,377,198	4,285
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	38,052	65,360	0	65,360	51,179	0	51,179	0	51,179	0
	CFE	315,321	531,031	0	531,031	876,399	0	876,399	0	876,399	0
	FF	248,947	442,644	0	442,644	575,377	1,208	576,585	0	576,585	1,208
	MCF	298,480	450,698	0	450,698	774,253	0	774,253	0	774,253	0
	MGF	149,083	224,919	0	224,919	386,484	0	386,484	0	386,484	0
	NGF	1,045,256	1,817,821	0	1,817,821	2,759,397	4,285	2,763,682	0	2,763,682	4,285

Schedule 13
Change Request for FY 08-09 Budget Request Cycle

Decision Item FY 08-09 ☑ **Base Reduction Item FY 08-09** ☐ **Supplemental FY 07-08** ☐ **Budget Request Amendment FY 08-09** ☐

Request Title: County Foster Care Program Monitoring Specialists and SAFE Training
Department: Human Services **Dept. Approval by:** **Date:**
Priority Number: 8 **OSPB Approval:** **Date:**

	Fund	1 Prior-Year Actual FY 06-07	2 Appropriation FY 07-08	3 Supplemental Request FY 07-08	4 Total Revised Request FY 07-08	5 Base Request FY 08-09	6 Decision/ Base Reduction FY 08-09	7 November 1 Request FY 08-09	8 Budget Amendment FY 08-09	9 Total Revised Request FY 08-09	10 Change from Base (Column 5) FY 09-10
(1) EXECUTIVE DIRECTOR'S OFFICE	Total	0	482,075	0	482,075	1,241,489	2,575	1,244,064	0	1,244,064	1,717
(A) General	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Administration	GF	0	284,220	0	284,220	763,140	2,008	765,148	0	765,148	1,339
Supplemental	GFE	0	0	0	0	0	0	0	0	0	0
Amortization	CF	0	13,616	0	13,616	15,883	0	15,883	0	15,883	0
Equalization	CFE	0	96,050	0	96,050	280,810	0	280,810	0	280,810	0
Disbursement	FF	0	88,189	0	88,189	181,656	567	182,223	0	182,223	378
	MCF	0	81,454	0	81,454	248,177	0	248,177	0	248,177	0
	MGF	0	38,125	0	38,125	123,951	0	123,951	0	123,951	0
	NGF	0	322,345	0	322,345	887,091	2,008	889,099	0	889,099	1,339
(3) OFFICE OF OPERATIONS	Total	529,049	716,648	0	716,648	723,036	5,666	728,702	0	728,702	5,666
(A) Administration	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle Lease Payments											
	GF	359,391	437,634	0	437,634	444,022	4,419	448,441	0	448,441	4,419
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	982	989	0	989	989	0	989	0	989	0
	CFE	137,658	239,060	0	239,060	239,060	0	239,060	0	239,060	0
	FF	31,018	38,965	0	38,965	38,965	1,247	40,212	0	40,212	1,247
	MCF	111,428	207,430	0	207,430	207,430	0	207,430	0	207,430	0
	MGF	55,714	103,714	0	103,714	103,714	0	103,714	0	103,714	0
	NGF	415,105	541,348	0	541,348	547,736	4,419	552,155	0	552,155	4,419

Letternote revised text: b. These amounts shall be from Title IV-E of the Social Security Act.
Cash Fund name/number, Federal Fund Grant name: Title IV-E
IT Request: ☐ Yes ☑ No
Request Affects Other Departments: ☑ Yes ☑ No **If Yes, List Other Departments Here:** Health Care Policy and Financing

CHANGE REQUEST for FY 08-09 BUDGET REQUEST CYCLE

Department:	Human Services
Priority Number:	8
Change Request Title:	County Foster Care Program Monitoring Specialists, Kinship Program Administrator and SAFE Training

SELECT ONE (click on box):

☒ Decision Item FY 08-09
☐ Base Reduction Item FY 08-09
☐ Supplemental Request FY 07-08
☐ Budget Request Amendment FY 08-09

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

☒ Not a Supplemental or Budget Request Amendment
☐ An emergency
☐ A technical error which has a substantial effect on the operation of the program
☐ New data resulting in substantial changes in funding needs
☐ Unforeseen contingency such as a significant workload change

Short Summary of Request:

The Department is requesting $479,140 under the Division of Child Welfare Administration line and 5.5 FTE for FY 2008-09. The request includes 4.6 FTE with specialized areas of expertise to assure accountability and compliance, to monitor county foster care program, oversee subsequent corrective actions, and provide technical assistance and training. The purposes are to create a comprehensive monitoring, oversight and accountability team; and to provide continuous quality improvement through the Department's supervision of the county department's child welfare practice. The FTEs would also participate in special county reviews where the State has identified concerns in specific areas of child safety, permanency, or well-being where additional examination and analysis is needed. An additional FTE is requested to specialize in supporting kinship care programs to assure safety for children placed with kin. This FTE will address many of the concerns raised in the 2002 and 2007 Foster Care Performance audits and prepare for issues emerging from the federal Child and Family Services Review.

In addition, $53,043 is requested for training county staff responsible for completion of home studies and training their supervisors regarding use of the Structured Analysis Family Evaluation (SAFE) instrument, a standardized and validated methodology for conducting home studies for foster and adoptive homes. The training is critical in assuring the values and integrity of SAFE are maintained for standardization, validation, and quality. Training is conducted through contractors in three components including 1) SAFE Training for Home Study Workers; 2) SAFE Clinical/Consultation Supervision Training; and 3) Safe Interview Skills Building Training.

Background and Appropriation History:

Currently, 1.0 FTE has the responsibility to conduct county foster care program reviews. Additional state staff participate in the reviews, which inhibits their ability to fulfill their main job responsibilities. Thus, supervision of county departments is inadequate and other service areas suffer as well.

In the 2002 Foster Care Performance Audit, the State Auditors concluded that the Department "should ensure that county departments of human/social services are properly monitored" in relation to the safety of children in out-of-home care. The Department agreed to monitor one county each quarter. The scope of a foster care program review is complex. The Department utilized staff that assumed the responsibility for the reviews in an effort to honor the agreement to conduct monitoring.

The Department conducted the following number of county reviews:

- 21 between SFY 2003 through SFY 2005. *Of those, 14 were conducted within a 4-month period between September 2002 and January 2003 (counties included the ten large counties and four medium sized counties with the largest caseloads which represented 92% of the caseload), using 6 teams and over 30 staff from Field Administration, Child Care, and Child Welfare in order to quickly gather information to address the recommendations in the audit report. The Department was not able to sustain this number of reviews by utilizing staff from other positions within the Department, as continued participation in the reviews was detrimental to other programs in meeting the workload requirements of those positions.*

- 4 in SFY 2006.
- 6 in SFY 2007, plus 3 special reviews.

The counties reviewed by date since July 1, 2002 is provided in the chart below.

County Foster Care Program Reviews	**Dates of Review**
Adams	September 24-27, 2002
Montezuma	October 15-17, 2002
Fremont	October 23-24, 2002
Jefferson	October 29-November 1, 2002
Weld	November 4-5, 2002
Arapahoe	November 12-15, 2002
Garfield	November 18-19, 2002
Mesa	November 20-23, 2002
Denver	December 2-6, 2002
Larimer	December 9-10, 2002
Boulder	December 9-12, 2002
El Paso	December 11-13, 2002
Montrose	January 7-9, 2003
Pueblo	January 13-15, 2003
Logan	September 29-30, 2003
Yuma	October 1-3, 2003
La Plata	March 15-16, 2004
Alamosa	March 17-18, 2004
Lake	October 4-5, 2004
Moffat	October12-14, 2004
Saguache	March 21-23, 2005
Teller	April 6-8, 2005
Las Animas	February 21-23, 2006
Conejos	March 20-21, 2006
Broomfield	May 8-10, 2006
Washington	June 12-14, 2006
Delta	July 10-12, 2006
Eagle	July 13-14, 2006
Otero	August 23-25, 2006

County Foster Care Program Reviews	**Dates of Review**
Prowers	April 11-13, 2007
Elbert	May 16-18, 2007
Huerfano	June 11-13, 2007
Douglas (scheduled)	October 24-26, 2007
Morgan (scheduled)	December 1-2, 2007
Other Special Reviews	**Dates of Reviews**
Crowley (CPS)	2003
Gilpin (CPS)	2004
Lake (CPS)	October 4-5, 2006
Kit Carson (CPS)	February 20-22, 2007
Moffat (CPS)	Oct. 12 -14, 2006
Weld (CPS and desk audit)	August 15-17, 2007
Denver (scheduled mock CFSR and desk audit)	November 25-30, 2007

The Department anticipates conducting seven reviews per year under the current structure, which will take another four and a half years to complete reviews for every county in the state. Counties will be prioritized to include those that are at highest risk (if risk is identified through other means), then by the largest county foster care program that have not yet been reviewed to the smallest foster care program. Special reviews take precedence and will be conducted as is necessary.

The 2007 Foster Care Performance Audit issued by the Office of the State Auditors outlined recommendations to strengthen the foster care system in Colorado including improving the following: Oversight of the foster care certification process, recruitment and retention of foster homes, oversight of safety in foster homes, and follow up of institutional abuse investigations in county foster homes to determine culpability of the county departments.

In 2002, the federal Administration of Children and Families conducted the Child and Families Services Review [(CFSR) under the authority of the Adoption and Safe Families

Act of 1997] regarding safety, permanency and well-being of children and families in the child welfare system. The State failed to meet national standards or substantial compliance in some of these areas. Non-compliance areas included the incidence rate of abuse in foster care, placement stability (too many moves for children once in out-of-home care), and the re-entry rate of children into the child welfare system.

The Department submitted funding requests for 2.0 FTE for county foster care program monitoring specialists in SFY 2004 and SFY 2005. 1.0 FTE was funded in SFY 2006. This request will allow for a team of 5.5 FTE dedicated to the purpose of county foster care program reviews and monitoring, and to improve county compliance with program, financial and other technical requirements related to the foster care program. The Department contends that 5.5 FTE are necessary to provide adequate oversight including onsite county monitoring. The complexity and volume of work required to analyze data and fiscal information, conduct reviews, provide technical assistance and training, and sustain the monitoring and compliance in the county departments is considerable. The Department cannot fully make and sustain the systemic and practice changes addressed in the recommendations of the 2002 and 2007 audit reports, with 1.0 FTE. It is expected that if fully funded, the team can complete 22 primary reviews annually, which will result in a county being reviewed approximately every 3 years. The team will be able to conduct secondary (follow-up) reviews as needed and complete approximately 3 to 4 specialized reviews as they become necessary.

Recent fatalities of children that were at some point involved with county departments of human services and who were in care with relatives have highlighted the need for improved oversight of kinship care practices statewide. 1.0 FTE is needed to support counties in providing safe care through kinship resources. This position will be the expert in kinship care practices in Colorado and will be knowledgeable about national trends and model practices that could be utilized in this state. The position would work with counties to identify resources that could support families and other kin caregivers and provide training and technical assistance to counties to assure that kin caregivers receive critical support services needed for safe care of children. It is very important to maintain family connections when safely possible; however, assuring safety of the child is

paramount. Improving our support systems for kin caregivers is vital in promoting safe and positive utilization of kin as a resource for placement. This position will work with counties to comprehensively assess the family and identify the supports needed to sustain kin as a resource to the children in their care.

Prior to 2006, the Department promulgated rules, which defined subject matter for foster care and adoptive home studies. The Department conducted a six-month pilot study as a result of the recommendation of a diverse group of foster and adoptive parents, numerous county departments and child placement agencies. Upon completion of the pilot, the advisory group recommended that the state implement Structured Analysis Family Evaluation (SAFE) in Colorado. During this period of time, the Consortium for Children who developed SAFE obtained a grant to implement SAFE in several states. The Consortium assisted Colorado in implementing SAFE statewide by providing free statewide training, technical assistance and access to all training materials and templates for the period of the grant that expires in 2008. Starting in SFY 2008-09 it will be important for the Department to assume fiscal responsibility for the training which is an ongoing need to assure casework staff who conduct home studies are adequately trained and supported in use of the SAFE instrument. It is important that individuals have clinical supervision to assure that the home study reflects appropriate decision-making and content. It is also important that individuals conducting home studies have appropriate interview skills to gather relevant information needed to make decisions about the ability of the family to care for the special needs of children.

General Description of Request:

This request is for 5.5 funded FTEs with specialized areas of expertise in child welfare. This will allow the Department to address issues through a team approach and provide improved county oversight, assure accountability and compliance (i.e. compliance with critical incident reporting requirements), and provide adequate monitoring, oversight, training, and technical assistance functions for the 64 county foster care programs. This request will also serve to improve kinship programs throughout the state by dedicating an FTE to kinship care issues. Currently, 1.0 FTE is responsible for reviewing and monitoring 64 county departments' foster care programs, which provide care to over

5,200 children in approximately 1,700 county certified foster homes. The reviews are comprehensive and address safety, permanency, and well-being and include: foster/kinship care recruitment, retention, certification, and training; institutional abuse reporting and investigation; out-of-home care practices; permanency planning, Chafee Program, Indian Child Welfare Act, educational needs of children, case worker training, contract management, rate setting, and mental health services. The reviews incorporate provider and child case file reviews, policy review, as well as group and individual interviews. The purpose is to determine how county departments administer their out-of-home care programs; to identify compliance issues; consistency in practice and policy, program strengths; to gather recommendations; and identify model practices from the county departments to strengthen the foster care program statewide.

If this request is approved, the number of county reviews that can be conducted each year will significantly increase. The working team will improve efficiency and consistency in the review process and among the reviewed county foster care programs, as well as provide a mechanism for continuous quality improvement to assure the safety, permanency, and well-being of children in foster care. The FTEs will also participate in special county reviews where the State has identified possible concerns in specific areas of child safety, permanency, or well-being and where additional analysis regarding county practice is needed.

It is important that the Department provide adequate training in use of the methodology by which counties evaluate prospective foster care providers in an effort to assure safety of children in foster care. The Structured Analysis Family Evaluation (SAFE) is a quality home study that can improve the counties success with the goals of safety, permanency, and placement stability from the Child and Family Services Review. The SAFE home study process is standardized and will contribute to a reduction of risk for institutional abuse in foster and adoptive homes (child safety). Appropriate matching as a result of the home study will result in fewer foster care moves or adoption disruptions (improving placement stability). In Colorado, 58% of adoptive parents through public adoptions were the foster parents to their adoptive children. Appropriate use of the SAFE

instrument will help to assure that the State will achieve, maintain, or exceed the national standard of the CFSR for safety and permanency in out-of-home care and adoptions, thus avoiding fiscal sanctions from the federal government.

In 2008, the Administration of Children and Families will conduct another Child and Family Services Review and will hold Colorado to a higher standard than in the 2002 review. The State must meet 95% of the national standards, which increased from 90% since 2002. Failure to achieve substantial compliance will result in an imposed Program Improvement Plan with potential for substantial fiscal sanction. The State currently is out of compliance in the same areas outlined above as issues during the 2002 review. Increased reviews, monitoring, and oversight of county foster care programs will positively impact compliance with these items.

Consequences if Not Funded:

The State is at risk of receiving fiscal sanctions if national standards regarding child safety, permanency, and well-being related to foster care programs are not met. The Department will continue to conduct reviews using 1.0 FTE and limited staff resources. The safety of children will remain at higher risk due to inadequate ability for oversight of county programs.

Calculations for Request:

Summary of Request FY 08-09	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	Medicaid Cash Funds	Medicaid General Funds	Net General Fund	FTE
Division of Child Welfare – Administration line									
Total Request	$479,140	$373,729	$0	$0	105,411	$0	$0	$373,729	5.5

Summary of Request FY 09-10	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	Medicaid Cash Funds	Medicaid General Funds	Net General Fund	FTE
Division of Child Welfare – Administration line									
Total Request	$481,030	$375,204	$0	$0	$105,826	$0	$0	$375,204	6.0

Assumptions for Calculations:

Four positions are expected to be filled at a General Professional IV level and two positions are expected to be filled at the General Professional V level. The positions will be required to travel regularly throughout the state. The following is the breakdown of the costs associated with this request for 5.5 FTE for FY 2008-09 and 6.0 FTE for FY 2009-10.

FTE and Operating Costs						***GRAND TOTAL***	
Fiscal Year(s) of Request		**FY 08-09**	**FY 09-10**	**FY 08-09**	**FY 09-10**	**FY 08-09**	**FY 09-10**
PERSONAL SERVICES	**Title:**	**General Professional IV**		**General Professional V**			
Number of PERSONS / class title		4	4	2	2		
Number of months working in FY 08-09 and FY 09-10		12	12	12	12		
Number months paid in FY 08-09 and FY 09-10		12	12	12	12		
Calculated FTE per classification		**3.7**	**4.0**	**1.8**	**2.0**	5.5	6.0
Annual base salary		$54,360	$54,360	$62,952	$62,952		
Salary		$217,440	$217,440	$125,904	$125,904	$343,344	$343,344
PERA	**10.15%**	$22,070	$22,070	$12,779	$12,779	$34,849	$34,849
Medicare	**1.45%**	$3,153	$3,153	$1,826	$1,826	$4,979	$4,979
Prior Year SAED	**N/A**	$0	$1,631	$0	$944	$0	$2,575
Subtotal Personal Services at Division Level [1]		**$242,663**	**$244,294**	**$140,509**	**$141,453**	**$383,172**	**$385,747**
Subtotal AED at EDO Long Bill Group Level	**1.60%**	**$3,479**	**$3,479**	**$2,014**	**$2,014**	**$5,493**	**$5,493**
Subtotal SAED at EDO Long Bill Group Level	**Varies**	**$1,631**	**$1,087**	**$944**	**$630**	**$2,575**	**$1,717**
OPERATING EXPENSES							
Supplies @ $500/$500	**$500**	$2,000	$2,000	$1,000	$1,000	$3,000	$3,000
Computer @ $900/$0	**$900**	$3,600	$0	$1,800	$0	$5,400	$0
Office Suite Software @ $330/$0	**$330**	$1,320	$0	$660	$0	$1,980	$0
Office Equipment @ $2,225 /$0	**$2,225**	$8,900	$0	$4,450	$0	$13,350	$0
Telephone Base @ $450/$450	**$450**	$1,800	$1,800	$900	$900	$2,700	$2,700
Vehicle Lease, Jeep Liberty (Per month rate)	**$236**	$2,833	$2,833	$2,833	$2,833	$5,666	$5,666
Mileage (Estimate 12,000/year)	**$0.221**	$2,652	$2,652	$2,652	$2,652	$5,304	$5,304
Lodging (36 nights)	**$85**	$12,240	$12,240	$6,120	$6,120	$18,360	$18,360
Subtotal Operating Expenses		**$35,345**	**$21,525**	**$20,415**	**$13,505**	**$55,760**	**$35,030**
SAFE Training						**$53,043**	**$53,043**
GRAND TOTAL ALL COSTS		**$283,118**	**$270,385**	**$163,882**	**$157,602**	**$500,043**	**$481,030**

[1]Shift in pay will reduce the Grand Total amount for FY 2008-09.

	Personal Service Total FY 08-09	Shift in Pay	Total FY08-09
Total	$383,172	($20,903)	$362,270
GF	$250,833	($20,903)	$229,930
CF	$0	$0	$0
CFX	$20,779	$0	$20,779
FF	$111,561	$0	$111,561
MCF	$0	$0	$0
MGF	$0	$0	$0
NGF	$250,833	($20,903)	$229,930

SAFE Training for Home Study Workers Training (This is required training for workers who will be conducting foster care, adoption, and kinship foster care home studies. The training includes extensive use of a psycho-social inventory for decision making.) Costs are as follows:

- Contract Trainer 22 days @ $400 per day = $8,800.
- Lodging for Trainers 20 nights @ $85 per night = $1,700.
- Per diem 20 days @ $38 per day = $760
- Travel time: $50 per hour x 21.5 hours = $1,075
- Mileage: 1870 miles x 36 cents per mile = $673
- Materials: Manuals = $12,600
- Lodging for Participants: 66 nights @ 2 days @ $85 = $11,220
- Training Site Cost = 4 sites @ $200/day = $800

Total SAFE training costs = $37,628.

SAFE Clinical/Consultation Supervision Training – 2 one-day trainings (This is required training for supervisors of workers who complete home studies.) Purpose is for the

supervisor to be able to provide clinical direction for their staff regarding decisions they need to make in the home study.

- Site Rental Costs: 2 sites x $200 per day = $400
- Materials: 120 x $25 = $3,000
- Travel costs for trainers: $50 x 8 hours = $400
- Lodging for Participants and Trainer: 22 x $85 per night = $1,870
- Trainer Fees: $400 per day for 2 days = $800
- Mileage: 433 miles x 36 cents per mile = $156
- Per diem for Trainer: $38 x 1 day = $38

Total SAFE Supervision Training: $6,664.

Safe Interview Skills Building Training – 4 one-day trainings (This is training for workers that conduct home studies in need of additional interview skills building training.)

- Site Rental Costs: 4 sites x $200 per day = $800
- Materials: 120 x $25 = $3,000
- Travel costs for trainers: $50 x 16 hours = $800
- Lodging for Participants and Trainer: 25 x $85 per night = $2,125
- Trainer Fees: $400 per day for 4 days = $1,600
- Mileage: 866 miles x 36 cents per mile = $312
- Per diem for Trainer: $38 x 3 day = $114

Total SAFE Supervision Training: $8,751.

Grand Total SAFE training component costs for FY 2008-09 = $53,043.

The grand total cost of the 5.5 FTE and SAFE Training costs for FY 2008-09 is **$479,140.**

The following is the breakdown of costs for FY 2009-10:

See the chart above for the 6.0 FTE FY 2009-10 detail ($427,987).

SAFE 2-Day Worker Training (This is required training for workers who will be conducting foster care, adoption, and kinship foster care home studies. The training includes extensive use of a psychosocial inventory for decision-making.) Costs are as follows:

- Contract Trainer 22 days @ $400 per day = **$8,800.**
- Lodging for Trainers 20 nights @ $85 per night = **$1,700.**
- Per diem 20 days @ $38 per day = **$760**
- Travel time: $50 per hour x 21.5 hours = **$1,075**
- Mileage: 1870 miles x 36 cents per mile = **$673**
- Materials: Manuals = **$12,600**
- Lodging for Participants: 66 nights @ 2 days @ $85 = **$11,220**
- Training Site Cost = 4 sites @ $200/day = **$800**

Total SAFE training costs = **$37,628.**

SAFE Clinical/Consultation Supervision Training for Home Study Staff – 2 one-day trainings (This is required training for supervisors of workers who complete home studies.) Purpose is for the supervisor to be able to provide clinical direction for their staff regarding decisions they need to make in the home study.

- Site Rental Costs: 2 sites x $200 per day = $400
- Materials: 120 x $25 = $3,000
- Travel costs for trainers: $50 x 8 hours = $400
- Lodging for Participants and Trainer: 22 x $85 per night = $1,870
- Trainer Fees: $400 per day for 2 days = $800

- Mileage: 433 miles x 36 cents per mile = $156
- Per diem for Trainer: $38 x 1 day = $38

Total SAFE Supervision Training: $6,664.

Safe Interview Skills Building Training – 4 one-day trainings (This is training for workers that conduct home studies in need of additional interview skills building training.)

- Site Rental Costs: 4 sites x $200 per day = $800
- Materials: 120 x $25 = $3,000
- Travel costs for trainers: $50 x 16 hours = $800
- Lodging for Participants and Trainer: 25 x $85 per night = $2,125
- Trainer Fees: $400 per day for 4 days = $1,600
- Mileage: 866 miles x 36 cents per mile = $312
- Per diem for Trainer: $38 x 3 day = $114

Total SAFE Supervision Training: $8,751.

Grand Total SAFE training component costs for FY 2009-10 = **$53,043.**

Total estimated costs for FY 2009-10 are **$481,030.**

Impact on Other Government Agencies: N/A

Cost Benefit Analysis:

The State currently is out of compliance in the same areas outlined during the 2002 review. In 2008, the Administration of Children and Families (ACF) will conduct another Child and Family Services Review outlined previously and will be held to a higher standard than in the 2002 review. The State must meet 95% of the national standards, which increased from 90% since 2002. Appropriate use of the SAFE instrument will help to assure that the State will achieve, maintain, or exceed the national standard of the CFSR for safety and permanency in out-of-home care and adoptions, thus avoiding fiscal sanctions from the federal government. The 5.5 FTE and the SAFE

training will move the State in a positive direction for compliance by increasing reviews, monitoring, and oversight of county foster care programs.

The amount of federal Title IV-B and Title IV-E funds subject to penalties due to a determination that a State is not operating in substantial conformity for the second review is based on a pool of funds defined as follows:

- The State's allotment of Title IV-B funds for each of the years to which the withholding applies; and
- An amount equivalent to 10 percent of the State's Federal claims for Title IV-E foster care administrative costs for each of the years to which withholding applies.

The amount of funds to be withheld from the pool is an amount equivalent to two percent of the funds included in the pool for each outcome or systemic factor that is determined not to be substantially achieved or not in substantial conformity for the year under review and for each succeeding year until the State's failure to comply is ended either through the successful completion of a program improvement plan or until a subsequent full review determines the State is operating in substantial conformity.

For example, the pool for FY 2007 would be approximately $8.6 million dollars. Each outcome or systemic factor not in substantial conformity could result in a $172,000 penalty for just that year. The penalty would be applied for the year under review, and also all subsequent years in which substantial conformity is not achieved under the program improvement plan.

Implementation Schedule:

Task	Month/Year
FTE Hired	July 2008
Start-Up Date	July 2008

Statutory and Federal Authority:

Part E--Federal Payments for Foster Care and Adoption Assistance
Section 471 (a) of the Social Security Act (42 U.S.C. 671, 672):

Specifically Section 471 (a) (18), (19), (20)(A), (24); and (b)

(a) Unless an election provided for in paragraph (d) of this section is made, the State must provide documentation that criminal records checks have been conducted with respect to prospective foster and adoptive parents.

> (24) include a certification that, before a child in foster care under the responsibility of the State is placed with prospective foster parents, the prospective foster parents will be prepared adequately with the appropriate knowledge and skills to provide for the needs of the child, and that such preparation will be continued, as necessary, after the placement of the child.

Adam Walsh H. R. 4472—22
Subtitle C—SEC. 151 and SEC. 152.
42 U.S.C. 623 Section 421, 424

Safe and Timely Interstate Placement of Children PL 109–239, Section 3
References—Section 471(a) of the Social Security Act
SEC. 4. HOME STUDIES.

Section 19-3-406 C.R.S. (2007) (Part of SB07-226) Fingerprint-based criminal history records check -providers of emergency placement for children - use of criminal justice records. (2) A relative or other available person who is not disqualified as an emergency placement for a child pursuant to paragraph (b) of subsection (1) of this section and who authorizes a child to be placed with him or her on an emergency basis pursuant to the provisions of this part 4 shall report to a local law enforcement agency for the purpose of providing fingerprints to the law enforcement agency no later than seventy-two hours FIVE DAYS after the child is placed in the person's home OR NO LATER THAN FIFTEEN CALENDAR DAYS WHEN EXIGENT CIRCUMSTANCES EXIST. If the relative or other available person fails to report to the local law enforcement agency within this time period, the county department of social services or

the law enforcement officer, as appropriate, may SHALL immediately remove the child from the physical custody of the person. Part of SB 07-226

Section 26-6-107 C.R.S. (2007) Investigations and inspections - local authority – (Part of SB 07-226) (Child Care Licensing Act) reports - rules.

Performance Measures:

1. Abuse/neglect in county foster homes: Meet/exceed the national standard that at least 99.68% of the children placed in foster homes would be free of abuse/neglect in their placement.
2. Placement stability: Meet/exceed the national standards composite score of 101.5 for placement stability (Permanency 1, composite 4 from the CFSR) in county foster homes.

This page intentionally blank.