

CHANGE REQUEST for FY 08-09 BUDGET REQUEST CYCLE

Department:	Colorado Department of Public Health and Environment
Priority Number:	12
Change Request Title:	Long Bill Realignment

SELECT ONE (click on box):

- Decision Item FY 08-09
- Base Reduction Item FY 08-09
- Supplemental Request FY 07-08
- Budget Request Amendment FY 08-09

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

This request is to consolidate several lines in the Long Bill in order to simplify the Department's Long Bill. There will be no change in overall money or FTE appropriations.

Background and Appropriation History:

Over the years, the Department's Long Bill has grown significantly as new programs have been added. Several divisions have multiple indirect lines stemming from the merging of divisions over time. Consolidation of the lines will add consistency within Divisions (for example, Hazardous materials and Waste Management will have all program lines instead of some sections with program lines and some with personal services and operating in separate lines).

General Description of Request:

The Department requests that the following lines be changed and/or consolidated, as consolidation of these lines will make the Long bill less confusing, and expenditure reporting easier:

- (2) Center for Health and Environmental Information

- (A) Health Statistics and Vital Records – Indirect Line – Eliminate
- (A) Health Statistics and Vital Records – Personal Services and Operating. Add fund split detail to Long Bill.
- (B) Information Technology Services – Personal Services. Combine FTE into non-specific funding sources rather than broken out by cash, cash exempt and federal.
- (B) Information Technology Services – Indirect Line – Eliminate
- (C) Indirect Cost Assessment – Combine above two lines into one new one that will cover the whole division.
- (3) Laboratory Services Division
 - (B) Laboratory Services – Chemistry and Microbiology Operating
 - (B) Laboratory Services – Chemistry and Microbiology Equipment replacement – Eliminate this line, include in Operating.
- (5) Air Quality Control Division
 - (B) Technical Services
 - Consolidate all Personal Services Lines to one
 - Consolidate all Operating Lines to one
 - Eliminate sub groups of Air Quality Monitoring, Modeling and Analysis, and visibility and Risk Assessment
 - (C) Mobile Sources
 - Combine Personal Services from Research and Support and Inspection and Maintenance
 - Combine Operating from Research and Support and Inspection and Maintenance
 - (D) Stationary Sources
 - Consolidate all Personal Services Lines to one
 - Consolidate all Operating Lines to one
 - Move Local contracts to Stationary Sources group
 - Move Preservation of the Ozone Layer to Stationary Sources group
 - Eliminate subgroups Inventory and Support Services, Permits and Compliance Assurance, and hazardous and Toxic Control
- (7) Hazardous Materials and Waste Management Division
 - (B) Hazardous Waste Control Program.
 - Combine Personal Services and Operating to “Program Costs” Line
 - (E) Contaminated Sites Cleanup.

Combine Personal Services and Operating to “Program Costs” Line
(G) Radiation Management
Combine Personal Services and Operating to “Program Costs” Line
(9) Disease Control and Environmental Epidemiology
(B) Special Purpose Disease Control Programs
(1) Immunizations
Combine Operating Line and Immunizations Performed by County Public Health Nursing Services into Operating Line.
Eliminate Immunizations Performed by County Public Health Nursing Services
(10) Prevention Services Division
(A) Prevention Programs
(1) Programs and Administration – Indirect – Combine all Indirect lines in the Division into this line.
(3) Chronic Disease and Cancer Prevention grants – Combine New Federal Grant line into this line, In addition, move Breast and Cervical Cancer personal services, screening and treatment lines from Women’s Health.
(B) Women’s Health – Family Planning - move Breast and Cervical Cancer personal services, screening and treatment lines to Chronic Disease and Cancer Prevention grants Line.
(E) Prevention Partnerships
(1) Interagency Prevention Programs Coordination – Indirect – Eliminate
(F) Family and Community Health
(1) Maternal And Child Health – Indirect – Eliminate
(3) Health care Program For Children With Special Needs
Community-based Case management – Eliminate
Purchase of Services – Add Community Based Case Management appropriation
Traumatic Brain Injury Services - Change Name to Transfers from Department of Human Services.
(4) Department of Human Services Grant – Eliminate this line and combine with re-named transfers from Department of Human Services.
(G) New Federal Grants - Eliminate
(11) Health Facilities and Emergency Medical Services Division

(A) Licensure

(1) Health Facilities General Licensure – Personal Services Combine FTE into non-specific funding sources rather than broken out by cash, and cash exempt.

(1) Health Facilities General Licensure – Indirect - Eliminate

(2) Assisted Living Facilities – Personal Services – Eliminate

(2) Assisted Living Facilities – Operating – Eliminate

Combine Assisted Living personal Services and Operating with health facilities General Licensure Personal Services and Operating lines.

(2) Assisted Living Facilities – Indirect – Eliminate

(3) Medication Administration – Indirect – Eliminate

(B) Medicaid/Medicare Certification Program – Indirect – Eliminate

(C) Emergency Medical Services – State EMS Coordination – Indirect – Eliminate

(D) Indirect Cost Assessment – Combine above indirect lines into one new one that will cover the whole division.

In general, the consolidations will allow the Department to reduce the amount of time it takes to request, book, track and report the Department's budget. For example, the Department submits a budget request each year that reports prior expenditures by line item, and details the specific request by line item. It takes time to analyze each line and identify the estimated expenditures by object code. If the request is approved, the number of lines will decrease, making this process easier for CDPHE, OSPB and JBC staff. During the year, as expenditures are made, division staff track expenditures, by line item, to make sure that they stay within the appropriated amounts. Reducing line items will reduce the amount of tracking and analysis that will need to be done on an ongoing basis.

Even with line item consolidation, CDPHE will be able to break out expenditures in all of the same ways they are currently broken out. Expenditures will still be tracked by object code, grant and fund. The Department can identify, for example, how much money was used to purchase laboratory equipment or staff can determine how much money was spent on laboratory tests for the Tuberculosis program. It is even possible to identify

that, in the Laboratory Chemistry, microbiology line, \$X was spent using the Tuberculosis federal grant.

In no case has the consolidation plan changed the purposes for which funds will be used. Combining the personal services and operating lines in the Hazardous Waste Control Program in no way changes the activities supported by the funds in the existing lines. All of the Department's cash funds and cash funds exempt are controlled by specific statutes and combining lines does not change those controls. The statutes will continue to determine the appropriate use of funds out of every account.

Below, is a detail of the changes that are requested, and the reasons behind the changes.

Indirect lines: There are several divisions that have more than one indirect cost recovery line. Each Division spends money to operate their programs, and the Department collects indirect cost recoveries based on the amount of expenditures. It is not clear why some divisions have more than one indirect cost recovery line, and it is unnecessary to have more than one, as these indirect cost recoveries are identified by fund and are easily tracked. By consolidating the lines into one per division, it will reduce the number of lines across the Department, and eliminate confusion.

Health Statistics and Vital Records – the request is to change the “bottom line funding” of this program to split out the fund source detail, similar to other programs within the Department. By “Bottom line funding, it means that the program is appropriated a total dollar amount for personal services, operating and Indirect, and a total for cash, cash exempt and federal. However there is not detail that indicates \$X cash funds must be used for Personal Services and \$Y cash must be used for operating. This is the only program within the Department that does not have the detail by fund source. To be consistent across the Department, and to simplify reporting of expenditures, the Department asks that the detail be put in. If anything, this request will reduce the Department's flexibility a bit for this line, by prescribing the detail.

Information Technology Personal Services – The Department asks that the FTE that is appropriated be combined into one lump group that does not specify the number of FTE that can be used by each funding source (cash, cash exempt, etc). This would make the appropriation consistent with the other program (Health Statistics) in the Division.

Laboratory Services – elimination of the Equipment Replacement line and combining it with Operating. A few years ago, the Department requested a separate line item to purchase laboratory equipment, because the Division needed to be able to purchase expensive equipment, when there was money available. Since this line was added, the Division has changed how it manages the use of laboratory equipment. Many companies are now providing what they call “reagent leases” of equipment. Using this process, the companies supply the Department with state of the art equipment, and the company maintains the equipment. To compensate, the department agrees to purchase the reagents to perform the laboratory tests from the company, and they add an additional cost to the price of the reagent to cover the lease of the machine. Under this mechanism, the Division will need to use the spending authority to purchase reagents, instead of machines that would then need to be maintained at an additional cost.

Air Quality Control Division – This Division has a large number of individual program lines that are for similar work. For example, under technical services the work done by the Air Quality Monitoring section is different than the modeling and analysis section, however the sections rely on each other in order to do their work – and the work relates to one another. (The modeling and analysis group needs the data from the monitoring group in order to build the models and analyze air quality). Similar arguments can be made for the other sections.

In the Hazardous Materials and Waste Management Division there are currently two types of appropriations. The Administration, Solid Waste Control, and Uranium Mill Tailings, and Rocky Flats programs are appropriated in “program” lines where the division has the flexibility to use the spending authority as they need between operating and personal services. The expenditures are broken out, in detail, in the annual budget request as to how the money was used each year. The Hazardous Waste Control

program, contaminated Sites Cleanup and Radiation Control programs have specific line items for Personal Services and Operating. The request is to make the Division similar in all of the lines by having “program cost” lines for each program. No other consolidation is requested for this Division.

Disease Control and Environmental Epidemiology Division – The request is to combine the Immunization Operating line with the “Immunizations performed by County Nursing Services”. No level of detail will be lost, because the Public health nursing services utilize General Fund Exempt funding, and will be reported separately in the expenditure reports.

Prevention Services Division – The new federal grants line in the Division houses chronic disease and cancer prevention grants, as does the line titled “Chronic Disease and Cancer Prevention”. Combining these two federal appropriations would simplify the reporting of expenditures. In addition, the Division would like to move the cash exempts spending for breast and Cervical Cancer screening (amendment 35 funding) to this line, as the screening for these cancers directly relates to Cancer Prevention. Again, because this fund source is cash exempt, expenditure detail will still be available.

Under the Health Care Program For Children with Special Needs, the Division would like to eliminate the “Community based case management” appropriation and combine that federal appropriation with the Purchase of Services line. This will not change our operating processes at all, because the majority of the money is used for grants to agencies that provide coordination services – which is also done under the “purchase of services” line.

The Traumatic Brain Injury appropriation is received from the Department of Human Services, as is the separate line “Department of Human Services Grant”. Combining these two lines and renaming them as “Transfers from The Department of Human Services” will reduce the number of lines in the Department. Again, specific expenditure detail will be available to identify traumatic brain injury expenses from other grants received from the Department at the grant number level.

Health Facilities and Emergency Medical Services Division – Health Facilities General Licensure – until the FY 2007-08 Long Bill, the FTE in this line were appropriated in a lump sum, rather than by fund source (as they are in other lines in the licensure section of the Division). The Division request that the FTE appropriation be restored to the lump sum. The separation into specific fund sources was done as a result of the Health facilities Licensure bill from 2007, as the FTE appropriation in the bill needed to be detailed specifically.

The combining of Assisted Living Facilities into the General Licensure line will simply combine all licensing activities into one place within the Long Bill. The activities are similar, and the only difference in this case being the type of facility being licensed. (Assisted living facility versus all other types of health facilities).

Consequences if Not Funded:

The Long Bill will continue to be longer than necessary, but changing (or not changing) the long bill will not have any impact on the general public.

Calculations for Request:

No calculations are required as this is a consolidation of Long Bill lines. However, the table in Appendix 1 shows the Long Bill in the current order (left side) and the proposed realignment (right side).

Assumptions for Calculations:

There will be no change in overall appropriations; therefore no assumptions or calculations are included. However efficiencies will be gained as the preparation of the budget documents, reviewing, analyzing and booking of the long bill will be simpler with fewer lines to handle.

Impact on Other Government Agencies:

Not applicable

Cost Benefit Analysis:

There will be no change in overall appropriations; therefore no cost benefit analysis is conducted.

Implementation Schedule:

Not applicable

Statutory and Federal Authority:

There is no statutory or federal authority regarding this request.

Performance Measures:

This request does not specifically address any Department performance measures