

_____ CONSERVATION DISTRICT

Budget Message

(INSTRUCTIONS: Please fill in any blanks and check any items that are applicable.)

The attached General Fund Budget for the district includes these important features:

- () We have a tax levy of _____ mills which generates \$ _____
(or _____% of our revenue).
- () Most of our revenue is income derived through sales of _____.
- () Our expenses consist mainly of salaries/educational materials/landowner tours/annual meeting/etc.
- () We budget to spend our annual interest from investments for employing district personnel and fund our education program through proceeds of the tree sales.
- () (Other) _____

The budgetary basis for accounting this district uses is:

- () cash basis
- () modified accrual basis
- () encumbrance basis
- () (other) _____

The services this district offers are:

- () conservation education materials to youth in the district
- () natural resource conservation materials to landowners
- () tours and demonstrations of conservation practices to public
- () literature on technical assistance and cost-share programs
- () subdivision reviews for the county
- () conservation equipment rental for district landowners
- () scholarship for college or youth resource camp
- () natural resource workshop for local teachers
- () (other) _____

LETTER OF BUDGET TRANSMITTAL

THIS FORM IS TO BE COMPLETED AND SUBMITTED WITH THE ADOPTED BUDGET AND TAX LEVY CERTIFICATION.

**To: Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203**

Date: _____

Attached is the 2009 budget for the _____ Conservation District in _____ County, submitted pursuant to Section 29-1-113, CRS.

This budget was adopted on _____, 20_____. If there are any questions on the budget, please contact _____ at () _____

and _____. The mill levy certified to the County Commissioners is _____ mills for all general operating purposes. Based on an assessed valuation of \$_____, the property tax revenue subject to statutory limitation is \$_____. (Please enclose a copy of the certification of mill levies sent to the County Commissioners.)

I hereby certify that the enclosed are true and accurate copies of the budget and certification of tax levies to the Board of County Commissioners.

Treasurer or President

RESOLUTION/ORDINANCE TO SET MILL LEVIES

A RESOLUTION/AN ORDINANCE LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2008, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE _____ CONSERVATION DISTRICT, COLORADO, FOR THE 2009 BUDGET YEAR.

WHEREAS, the Board of Supervisors of the _____ Conservation District, has adopted the annual budget in accordance with the Local Government Budget Law, on _____, 20_____, and;

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from real property tax revenue is \$ _____, and;

WHEREAS, the 2008 valuation for assessment for the Conservation District as certified by the County Assessor(s) is \$ _____.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF SUPERVISORS OF THE _____ CONSERVATION DISTRICT, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the _____ Conservation District during the 2009 budget year, there is hereby levied a tax of _____ mills upon each dollar of the total valuation for assessment of all taxable real property within the district for the year 2008.

Section 2. That the treasurer is hereby authorized and directed to immediately certify to the County Commissioners of _____ County, Colorado, the mill levies for the _____ Conservation District is hereinabove determined and set.

ADOPTED this _____ day of _____, A.D. 20_____

Attest: _____
Treasurer