## Schedule 13
## Change Request for FY 08-09 Budget Request Cycle

Decision Item FY 08-09 ☐ Base Reduction Item FY 08-09 ☐ Supplemental FY 07-08 ☐ Budget Request Amendment FY 08-09 ☑

**Request Title:** Auraria Higher Education Center - Administration
**Program:** Auraria Higher Education - Administration Revenue
**Department:** Higher Education
**Priority Number:** BA - 1

**Dept. Approval by:** [signature] **Date:** 1-11-08
**OSPB Approval:** [signature] **Date:** 1-17-08

| | Fund | 1<br>Prior-Year Actual FY 06-07 | 2<br>Appropriation FY 07-08 | 3<br>Supplemental Request FY 07-08 | 4<br>Total Revised Request FY 07-08 | 5<br>Base Request FY 08-09 | 6<br>Decision/ Base Reduction FY 08-09 | 7<br>November 1 Request FY 08-09 | 8<br>Budget Amendment FY 08-09 | 9<br>Total Revised Request FY 08-09 | 10<br>Change from Base (Column 5) FY 09-10 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| (9) Auraria Higher Education Center - Total | Total | $14,814,761 | $15,686,087 | $775,051 | $16,461,138 | $15,686,087 | $0 | $15,686,087 | $941,165 | $16,627,252 | $941,165 |
| | FTE | 119.2 | 123.6 | 0.0 | 123.6 | 123.6 | 0.0 | 123.6 | 2.0 | 125.6 | 2.0 |
| | GF | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | GFE | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | CF | $14,814,761 | $15,686,087 | $775,051 | $16,461,138 | $15,686,087 | $0 | $15,686,087 | $941,165 | $16,627,252 | $941,165 |
| | CFE | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | FF | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| (9) Auraria Higher Education Center - Administration | Total | $14,814,761 | $15,686,087 | $775,051 | $16,461,138 | $15,686,087 | $0 | $15,686,087 | $941,165 | $16,627,252 | $941,165 |
| | FTE | 119.2 | 123.6 | 0.0 | 123.6 | 123.6 | 0.0 | 123.6 | 2.0 | 125.6 | 2.0 |
| | GF | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | GFE | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | CF | $14,814,761 | $15,686,087 | $775,051 | $16,461,138 | $15,686,087 | $0 | $15,686,087 | $941,165 | $16,627,252 | $941,165 |
| | CFE | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| | FF | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

**Letternote revised text:** a) This amount shall be from the appropriation for the State Board of Community Colleges and Occupational Education, the Trustees of Metropolitan State College, and the Regents of the University of Colorado.

**Cash Fund name/number, Federal Fund Grant name:** a) Current Unrestricted Exempt / Fund 310

**IT Request:** ☐ Yes ☑ No

**Request Affects Other Departments:** ☐ Yes ☑ No **If Yes, List Other Departments Here:**

# CHANGE REQUEST for FY 08-09 BUDGET REQUEST CYCLE

| | |
|---|---|
| Department: | Higher Education – Auraria Higher Education Center |
| Priority Number: | BA - 1 |
| Change Request Title: | Auraria Higher Education Center - Administration |

**SELECT ONE (click on box):**

☐ Decision Item FY 08-09
☐ Base Reduction Item FY 08-09
☐ Supplemental Request FY 07-08
☒ Budget Request Amendment FY 08-09

**SELECT ONE (click on box):**

Supplemental or Budget Request Amendment Criterion:

☐ Not a Supplemental or Budget Request Amendment
☐ An emergency
☐ A technical error which has a substantial effect on the operation of the program
☒ New data resulting in substantial changes in funding needs
☐ Unforeseen contingency such as a significant workload change

Short Summary of Request:

**FY 2008-09** Auraria Higher Education Center is requesting a budget amendment in FY 2008-09 of $941,165 cash funds for the Administration line item. This request is a 6% increase over FY 2007-08 base funding for the Administration line item and is being requested to cover increased utility expenses and mandated salary and benefit increases experienced at Auraria.

Background and Appropriation History:

Auraria Higher Education Center statutorily provides campus facilities for Metropolitan State College, The Community College of Denver and The University of Colorado Denver and handles all operations of those facilities, grounds and campus auxiliaries. Historically, Auraria Higher Education Center Administration funding was appropriated as cash funds exempt until the institutions on campus became designated enterprises. These reimbursements from the institutions are now cash funds as Auraria Higher Education Center is not an enterprise and can not become one due to State capital and controlled maintenance funding. As the institution's student population increase so does the demand put on campus facilities maintenance and operations.

The Auraria Campus was built for 15,000 students and its enrollment is currently over 38,000 students. Academic space has increased by only 15% whereas enrollment has increased by 250%. With the highest classroom utilization in the Country at 95% our buildings, fixtures and equipment experience extreme wear and tear.

Auraria Higher Education Center's FY 2007-08 cash fund appropriation from the Institutions remains below the $16,003,070 actual funding amount received in FY 2002-03. Utility costs alone since FY 2002-03 have increased $1,091,477. In order to meet increased operating costs; Auraria has had to delay maintenance and equipment needs. The table below shows the appropriation history and actual expenditures amounts transferred from the Institutions for the Administration line item.

**Auraria Higher Education Center - Administration line item History**

| | Appropriation | Actual | Stand Alone Budget Amendment | Total FY 2008-09 |
|---|---|---|---|---|
| **FY 2002-03** *(Cash Funds Exempt)* | **$17,775,784** | **$16,003,070** | - | - |
| **FY 2003-04** *(Cash Funds Exempt)* | **$17,553,070** | **$13,473,601** | - | - |
| **FY 2004-05** *(Cash Funds & Cash Funds Exempt)* | **$13,477,601** | **$13,473,601** | - | - |
| **FY 2005-06** *(Cash Funds)* | **$14,322,136** | **$14,305,316** | - | - |
| **FY 2006-07** *(Cash Funds)* | **$14,814,761** | **$14,814,761** | - | - |
| **FY 2007-08** *(Cash Funds)* | **$15,686,087** | **N/A** | - | - |
| **FY 2008-09** *(Cash Funds)* | **Nov. 1st request** **$15,686,087** | **N/A** | **$941,165** | **$16,627,252** |

General Description of Request:

The requested 6% increase on the FY 2007-08 base seeks to help offset increasing utility costs, add two FTE positions with supporting operating budgets, assist in funding mandated salary and benefit increases and to start addressing critical classroom equipment and maintenance needs.
(Note - these FTE are provided in the budget for informational purposes only.)

To continue to ensure a quality educational experience on campus the funding from the Institutions needs to increase in order to continue to provide a clean and safe environment at Auraria. The University of Colorado Denver, Metropolitan State College and The Community College of Denver have agreed to the 6% increase request.

This request for additional spending authority in FY 2008-09 is being submitted as a stand alone Budget Amendment request due the timing of the October 2007 budget data books to the Department, which prevented this request from being included on the November 1, 2007 Department submission. The information in the budget data books is considered new data that results in a change in funding needs which leads to this request.

Consequences if Not Funded:

If this request is not funded, programs and the role of the Auraria Higher Education Center will be adversely affected. Potential instances of this include cutting program needs to cover increasing utility costs, cutting staff to cover operating expenses that would result in poorer delivery of services, etc.

Calculations for Request:

| Summary of Request FY 08-09 | Total Funds | General Fund | Cash Funds | Cash Funds Exempt | Federal Funds | FTE |
|---|---|---|---|---|---|---|
| Total Request | $941,165 | $0 | $941,165 | $0 | $0 | 0.0 |
| (9) Auraria Higher Education Center - Administration | $941,165 | $0 | $941,165 | $0 | $0 | 0.0 |

| Summary of Request FY 09-10 | Total Funds | General Fund | Cash Funds | Cash Funds Exempt | Federal Funds | FTE |
|---|---|---|---|---|---|---|
| Total Request | $941,165 | $0 | $941,165 | $0 | $0 | 0.0 |
| (9) Auraria Higher Education Center - Administration | $941,165 | $0 | $941,165 | $0 | $0 | 0.0 |

Assumptions for Calculations:

Assumptions are based on revenue to the Institutions increasing as their student enrollment continues to increase.

Funding for FY 2008-09 from each Institution would increase 6% as follows:

| | FY 2007-08 Base Appropriation | | FY 2008-09 Budget Amendment Request | FY 2008-09 | % of Total |
|---|---|---|---|---|---|
| Metropolitan State College of Denver | $7,745,695 | 6.00% | $464,742 | $8,210,437 | 49.4% |
| University of Colorado Denver | $5,443,072 | 6.00% | $326,584 | $5,769,656 | 34.7% |
| Community College of Denver | $2,497,320 | 6.00% | $149,839 | $2,647,159 | 15.9% |
| Total Adminstration line item | $15,686,087 | | $941,165 | $16,627,252 | 100.0% |

Assumptions for the FY 2008-09 budget amendment of $941,165 include:

$289,505 increase in utility expenses, which is a 7% increase over prior year actual expenses. This increase includes utility rate increases and the 197,000 square foot Science Building addition. Also included in the budget request is funding for the new positions of emergency planning coordinator and campus master plan coordinator along with a combined operating budget of $20,000 for those two positions. The remainder of the requested budget increase would help to cover mandated salary and benefit increases and $100,000 designated for classroom equipment replacement.

| | FY 2007-08 Base Appropriation | | FY 2008-09 Budget Amendment Request | FY 2008-09 | % of Total |
|---|---|---|---|---|---|
| Utility increase | $4,135,781 | 7.00% | $289,505 | $4,425,286 | 26.6% |
| 1 FTE - Emergency Planning Coordinator, benefits & operating budget | $0 | | $105,000 | $105,000 | 0.6% |
| 1 FTE - Campus Master Planning Coordinator , benefits & oper. Budget | $0 | | $89,000 | $89,000 | 0.5% |
| Classroom video equipment | $0 | | $25,000 | $25,000 | 0.2% |
| Classroom chairs and whiteboards | $0 | | $75,000 | $75,000 | 0.5% |
| Salaries and benefits | $9,806,735 | 3.20% | $313,816 | $10,120,551 | 60.9% |
| Operating expenses including Insurance and Debt Service | $1,743,571 | 2.50% | $43,845 | $1,787,416 | 10.7% |
| Total Adminstration line item | $15,686,087 | | $941,165 | $16,627,252 | 100.0% |

Impact on Other Government Agencies: Possible program impact and a small budgetary impact to The University of Colorado Denver, Metropolitan State College and The Community College of Denver who rely on Auraria Higher Education Center to provide these services.

Cost Benefit Analysis: Not applicable. These costs are a necessary cost of providing services.

Implementation Schedule: At the start of FY 2008-09.

Statutory and Federal Authority: 23-70-104. (b) C.R.S. (2007) To allocate among and assign to the constituent institutions, in accordance with needs, suitable space within the center for the use of such institutions and for such joint or cooperative educational, vocational, and other activities and programs as may be provided by the constituent institutions;

23-70-104 (c) C.R.S.(2007) To facilitate effective coordination and economies of operation of physical facilities by designating joint facilities of the constituent institutions, to include, but not be limited to, auxiliary facilities, as defined in section 23-5-101.5 (2) (a);

23-70-104 (d) C.R.S. (2007) To determine and designate the nonacademic and nonvocational joint programs or joint activities of the constituent institutions, to include, but not be limited to, security and fire protection, maintenance, and purchasing;

Performance Measures: Not applicable.