Schedule 13
Change Request for FY 08-09 Budget Request Cycle

Decision Item FY 08-09 ☐ Base Reduction Item FY 08-09 ☐ Supplemental FY 07-08 ☐ Budget Request Amendment FY 08-09 ☑

Request Title: New High Security Forensics Institute (HSFI)-Leased Vehicle Cost Adjustment

Department: Human Services

Priority Number: SBA-04

Dept. Approval by: [signature] **Date:** 11/5/08

OSPB Approval: [signature] **Date:** 11/17/08

	Fund	1 Prior-Year Actual FY 06-07	2 Appropriation FY 07-08	3 Supplemental Request FY 07-08	4 Total Revised Request FY 07-08	5 Base Request FY 08-09	6 Decision/ Base Reduction FY 08-09	7 November 1 Request FY 08-09	8 Budget Amendment FY 08-09	9 Total Revised Request FY 08-09	10 Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	529,049	716,648	0	716,648	716,648	6,388	723,036	78	723,114	19,398
	FTE	0	0	0	0	0	0	0	0	0	0
	GF	359,391	437,634	0	437,634	437,634	6,388	444,022	78	444,100	19,398
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	982	989	0	989	989	0	989	0	989	0
	CFE	137,658	239,060	0	239,060	239,060	0	239,060	0	239,060	0
	FF	31,018	38,965	0	38,965	38,965	0	38,965	0	38,965	0
	MCF	111,428	207,430	0	207,430	207,430	0	207,430	0	207,430	0
	MGF	55,714	103,714	0	103,714	103,714	0	103,714	0	103,714	0
	NGF	415,105	541,348	0	541,348	541,348	6,388	547,736	78	547,814	19,398
(3) Office of Operations (A) Administration Vehicle Lease Payments	Total	529,049	716,648	0	716,648	716,648	6,388	723,036	78	723,114	19,398
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	359,391	437,634	0	437,634	437,634	6,388	444,022	78	444,100	19,398
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	982	989	0	989	989	0	989	0	989	0
	CFE	137,658	239,060	0	239,060	239,060	0	239,060	0	239,060	0
	FF	31,018	38,965	0	38,965	38,965	0	38,965	0	38,965	0
	MCF	111,428	207,430	0	207,430	207,430	0	207,430	0	207,430	0
	MGF	55,714	103,714	0	103,714	103,714	0	103,714	0	103,714	0
	NGF	415,105	541,348	0	541,348	541,348	6,388	547,736	78	547,814	19,398

Letternote revised text:

Cash Fund name/number, Federal Fund Grant name:

IT Request: ☐ Yes ☑ No

Request Affects Other Departments: ☑ Yes ☐ No **If Yes, List Other Departments Here:** Personnel and Administration

This page intentionally blank.

CHANGE REQUEST for FY 08-09 BUDGET REQUEST CYCLE

Department:	Department of Human Services
Priority Number:	SBA-04
Change Request Title:	HSFI Leased Vehicle Cost Adjustment

SELECT ONE (click on box):

- ☐ Decision Item FY 08-09
- ☐ Base Reduction Item FY 08-09
- ☐ Supplemental Request FY 07-08
- ☒ Budget Request Amendment FY 08-09

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- ☐ Not a Supplemental or Budget Request Amendment
- ☐ An emergency
- ☒ A technical error which has a substantial effect on the operation of the program
- ☐ New data resulting in substantial changes in funding needs
- ☐ Unforeseen contingency such as a significant workload change

Short Summary of Request:

This technical amendment increases the vehicle lease payments included in D-1 by $78 Total Funds ($78 General Fund) to reflect a change in the DPA cost estimate.

Background and Appropriation History:

See Department of Human Services FY 2008-09 D-1.

General Description of Request:

This budget amendment revises the dollar amount of the request for four vehicles included in the CDHS FY 2008-09 Decision Item, D-1 Staffing and Operating for the New High Security Forensics at the Colorado Mental Health Institute at Pueblo, based on updated vehicle cost and interest rate information provided by Fleet Management.

Consequences if Not Funded:

If the vehicles are lease-purchased at the originally budgeted price, State Fleet Management would be unable to make the full monthly payments for these four new vehicles. Payments would be short by $19.44 per month ($4.86 per vehicle per month).

Calculations for Request:

Summary of Request FY 08-09	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Total Request	**$78**	**$78**	**$0**	**$0**	**$0**	**0.0**
(3) Office of Operations – Vehicle Lease Payments	$78	$78	$0	$0	$0	0.0

Summary of Request FY 09-10	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Total Request	**$234**	**$234**	**$0**	**$0**	**$0**	**0.0**
(3) Office of Operations – Vehicle Lease Payments	$234	$234	$0	$0	$0	0.0

Assumptions for Calculations:

FY 2008-09	Number of Vehicles	Number of Months	Interest Rate	Term (months)	Purchase Price	Monthly Payment	Management Fee	Total Monthly Cost	FY 2008-09 Cost
Decision Item	4	4	6.0%	96	$29,278	$384.75	$14.50	$399.25	$6,388
Revised Pricing	4	4	3.97%	96	$32,000	$389.61	$14.50	$404.11	$6,466
Difference			(2.03%)		$2,722	$4.86		$4.86	$78

FY 2009-10	Number of Vehicles	Number of Months	Interest Rate	Term (months)	Purchase Price	Monthly Payment	Management Fee	Total Monthly Cost	FY 2009-10
Decision Item	4	12	6.0%	96	$29,278	$384.75	$14.50	$399.25	$19,164
Revised Pricing	4	12	3.97%	96	$32,000	$389.61	$14.50	$404.11	$19,398
Difference			(2.03%)		$2,722	$4.86		$4.86	$234

Impact on Other Government Agencies:	Vehicle leases payments to the Department of Personnel and Administration will be increased by $78 in FY 2008-09 and $234 in FY 2009-10.
Cost Benefit Analysis:	See Department of Human Services FY 2008-09 D-1.
Implementation Schedule:	See Department of Human Services FY 2008-09 D-1.
Statutory and Federal Authority:	See Department of Human Services FY 2008-09 D-1.
Performance Measures:	See Department of Human Services FY 2008-09 D-1.

This page intentionally blank.