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Through Revenue Online you can:

- File or Amend a Sales Tax Return
- File a Withholding Tax Return
- File a Withholding Annual Reconciliation
- File a Special Event Return
- File a Consumer or Retailer's Use Tax Return
- Make a Payment on Your Account
- Change or Correct Your Address
- Protest a Bill
- Access Your Tax Account (Sign Up/Login)
- View Letters
- Upload Attachments for a Return
- Add a Power of Attorney
- And Much More!

**Scroll down to view your form.**

**Note:** Fill-in forms are **not** saveable and will **not** file the return for you. You must print the return and mail it. We recommend you file through Revenue Online. Return to the Form Web page and click on eFile.

## SPECIFIC INSTRUCTIONS FOR COMPLETING INCOME WITHHOLDING TAX RETURN

The DR 1094 Income Withholding Tax Return should be filed for current year wage withholding only. The AMENDED Colorado Income Withholding Tax Return, Form 1094X, is required to correct an original DR 1094 Income Withholding Tax Return filed with the Colorado Department of Revenue. The form 1094X should only be used if there is additional tax due for a period. If you overpaid for the period, you are required to file a DR 0137 Claim for Refund form. For more information or questions please refer to FYI Withholding 5 Colorado Withholding Tax Requirements. All FYI's and forms can be found on the Department's web site at [www.TaxColorado.com](http://www.TaxColorado.com). You may also contact the Department of Revenue at (303) 238-SERV (7378).

Employers who are **not** set up to pay by EFT will receive a pre-printed withholding tax coupon book. If you did not receive a coupon book in time to file your return, you may use this form. To register to file by EFT, choose e-payment Options on our Web site, [www.TaxColorado.com](http://www.TaxColorado.com)

Colorado employers must report wage withholding even if they have zero tax for a specific filing period. Avoid non-filer notices when you owe no tax by filing a zero return online. File online at [www.taxview.state.co.us/zerowithholding](http://www.taxview.state.co.us/zerowithholding)

**ACCOUNT NUMBER:** Be sure to write your account number on the form.

**FILING PERIOD:** List the period for which you collected withholding.

**LINE 1: TAX WITHHELD**—Enter the amount of Colorado income tax withheld for the period. If the tax is zero, file a paperless return through the Wage Withholding ZeroFile service at [www.taxview.state.co.us/zerowithholding](http://www.taxview.state.co.us/zerowithholding)

**LINE 2: COMPLETE THE BACK OF RETURN.** Enter any overpayment(s) for PRIOR PERIOD(S) of the current year.

**LINE 3:** Line 1 minus line 2. this will be the total amount of tax due for the period before any penalty and interest charges.

**LINE 4: PENALTY**—Enter 5% (.05) of tax due or \$5.00, whichever amount is greater, for any payment made after the due date, add 1/2% (.005) additional penalty for each additional month you are late up to a maximum of 12% of the tax due. The minimum late filing penalty is \$5.00.

**MAIL TO:** Colorado Department of Revenue  
 Denver, CO 80261-0009

**LINE 5: INTEREST**— Enter the appropriate interest due with your tax payment. Refer to FYI General 11 Colorado Civil Tax Penalties and Interest at [www.TaxColorado.com](http://www.TaxColorado.com) for additional assistance.

**LINE 6:** Enter total amount remitted with this form. Make check or money order payable to the Colorado Department of Revenue. Be sure to write your account number on your check.

**DETACH FORM  
 ON THIS LINE**



▼ **Photo Copy For Your Records Return Only The Coupon Below — Detach Here** ▼

DR 1094W (08/24/10)

### COLORADO DEPARTMENT OF REVENUE INCOME WITHHOLDING TAX RETURN

<b>ACCOUNT NO.</b>	<b>PERIOD</b>	<b>DUE DATE</b>

Signed under penalty of perjury in the second degree.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

S.S. NO. 1  
 S.S. NO. 2  
 F.E.I.N.

\_\_\_\_\_  
 Phone

The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

**1000-100 (13)**

<b>1</b> Colorado tax withheld	(100)		00
<b>2</b> Overpayment of tax for PRIOR PERIODS OF CURRENT YEAR to be subtracted from current tax.	(905)		00
<b>3</b> Line 1 minus line 2			00
<b>4</b> Penalty (see instructions)	(200)		00
<b>5</b> Interest (see instructions)	(300)		00
<b>6 Total Remitted</b> (Total of lines 3, 4 & 5)	(355)	\$	.00

# Income Withholding Tax Return

## SEE FORM AT BOTTOM OF PAGE

**LINE 2.** Enter any overpayment(s) for prior period(s) of the current year only.

**FOR YOUR RECORDS :** INCOME WITHHOLDING TAX for

**A..... PERIOD ADJUSTED**

FILING PERIOD

**B..... AS FILED**

\$	
----	--

**C..... AS CORRECTED**

\$	
----	--

**D..... DIFFERENCE**

\$	
----	--

**E..... Amount on line 1**

\$	
----	--

If line D is less than line E, enter the amount from line D above on line 2.

If line D is larger than line E, enter the amount from line E on line 2.

Carry over the balance to the next return for prior periods of the current year only, or file claim for refund (DR 0137).

<b>1</b> Colorado tax withheld	
<b>2</b> Overpayment (current year only)	
<b>3</b> Total 1 minus 2	
<b>4</b> Penalty	
<b>5</b> Interest	
<b>6</b> Total Paid	
DATE PAID	