

Office of the State Controller  
Department of Personnel and Administration

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General Open/Close Training  
May 1, 2008

1. Overall quality of the training (please circle one):

Excellent      Good      Fair      Poor

2. Comments on strong points of training:

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3. Comments on weak points of training:

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4. Effectiveness of instructors:

Were the objectives defined?	YES	NO	N/A
Were the instructors organized & prepared?	YES	NO	N/A
Were the instructors knowledgeable about material?	YES	NO	N/A
Were the instructors presentation styles effective?	YES	NO	N/A
Were course objectives met?	YES	NO	N/A
Was the use of visual aids effective?	YES	NO	N/A

5. How could these sessions be improved?

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